

**Town of Durham**  
**Freedom of Information Requests**  
**Summary of Charges**

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| A. | To review existing records which are open records according to the State of Connecticut Freedom of Information Act   | No charge   |
| B. | A copy of an existing record, non-certified page [CGS§1-212(2)]<br><i>Two sided documents are considered two pages.</i>  | \$0.50  |
| C. | Copies, Certified Copies of Land Records 7-34a:<br><ol style="list-style-type: none"> <li>1. Copies of documents in (in any format):</li> <li>2. Use of battery-powered scanner:</li> <li>3. Certification Fee:</li> </ol> | \$1.00 per page<br>\$20.00 per occasion<br>\$2.00 each document |
| D. | <u>Survey Map Copy:</u> letter, legal or ledger size<br><u>Survey Map:</u> Full size paper copy from Mylar<br><u>Certification Fee:</u>  | \$1.00 per page<br>\$5.00 per copy<br>\$2.00 each document      |
| E. | <u>Assessor Field Card:</u><br><u>Assessor Map Copy:</u> letter, legal or ledger size  | \$1.00 per field card<br>\$1.00 per page                        |
| F. | Computerized information stored with outside vendors which we would have to pay for:   | Actual cost of outside vendor retrieval and copy                |
| G. | Copies of tapes, disks, or other electronic media [CGS§1-212(b)(3)]  | Actual cost   |
| H. | Board and Commission Members, of the Town of Durham, requesting copies of documents specifically relevant to the current activities of the Board or Commission.  | No charge   |
| I. | Public request for Board and Commission agendas, minutes, (packets if any) by mail:  | Actual cost to mail and \$0.50 per page                         |
| J. | <u>Emails of agendas and minutes:</u><br>Note: Agendas and minutes are posted on the town's website:<br><a href="http://www.townofdurhamct.org">www.townofdurhamct.org</a>   | No charge   |

These fees are in accordance with CGS§1-212.  
FOI charges will not supersede those fees established in the state statutes  
such as fees for vital records.