

Animal Control Officer Search Committee

7 pm 9-16, 2013

3rd Floor Meeting Room – Town Hall

Members – Dr. Steve Levy, Gina D'Alessio, Sue Dapkus, Brenda Eddy and Dave Monroe

Minutes – accepted

Review of ACO job description//

Todd Curry , State ACO, helped update and revised search committees previous job description.\
Dr. Steve Levy will discuss amended job description to Todd Curry and send committees
final recommendations to First Selectmen Laura Francis.

Plans to schedule publication venue and date of job description

The committees plans to publish final documentation after final review from Sate ACO and Laura
Francis. Steve will turn final documentation over to Laura Francis

Reports and Updated questions///

1- ACO phone number.

A new number will need to be obtained due to the fact that the past number was a residential
number.

2- Interim ACO

Jack Miller , assistant ACO for Durham will be Interim ACO

3- Interim facility

The TOD will be working with the Town of Middlefield. Their dog pound is located
behind Middlefield's Town Hall

4- Job Application

Will be handled by the Town

5- Strawberry Hill

The previous dog pound on Strawberry Hill will not be used and any equipment will be
secured by the TOD

OTHER-NEW-OLD BUSINESS///

1- The ACOSC accepted the resignation of Dave Foley

NEW

1- ACOSC received for review from State ACO paper work on
Dog Pound Regulations 22-336-13 to 22-336-30

ACO Exam

Police Department Policy- Dog Pound administration policy

2- The ACOSC would like to find out if this committee will be involved in
review-interview and selection of the ACO positon

MEETING adjourned 8:00