

Animal Control Officer Search Committee
Minutes
7PM August 5 2013
2nd Floor Durham Town Hall
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Meeting : 7:00

Members Attending : Sue Dapkus , Dave Foley, Dave Monroe, Dr. Steve Levy , Gina Dalessio
Brenda Eddy

Selection of Chairman ;

Steve made a request that he was interested in the Chairman position. Gina made a motion to have Steve take the position, Dave M seconded the motion. All voted yes .

Brenda made a request to take the Secretary's position. All members voted yes.

- 1) Members reviewed the A.C.O. Package provided by the Town of Durham. The committee decided to concentrate on section 22-328 C & D. Page 3 of the packet. Importance will be on the completion of an eighty hour training program. The A.C.O. Will need to complete this program within a year of appointment.
- 2) Development of Job Description
The A.C.O.S.C. Are working on adapting a job description from the Middletown A.C.O.s job application. The committee will be searching for a Part Time / On Call A.C.O.

3) New Business

Many questions were asked at this first meeting. The committee would like to met with Bruce Rau, the towns retiring A.C.O. On his past logs , records and general information on the pound. We will need to find out who the interim Durham Assistant A.C.O. is. Will the Dog Pound now located on Strawberry Hill Road be available for short or long term usage for the future A.C.O. The committee would like to have an area in the pound for Felines. The committee discussed the short term possibility of working with another municipality to partner with in case we need assistance of a pound or A.C.O. While looking for a new Animal Control Officer

- 4) Adjourned : 8:26
- 5) Next Meeting – August 19, 2013 – Town Hall