

Public Works Building Oversight Committee Meeting
9:30 a.m., Monday, September 19, 2011
2nd Floor Conference Room, Town Hall

Minutes

In attendance: Laura Francis, Kurt Bober, Dick McManus, Bill Milardo, Geoff Colegrove, Brian Curtis, Henry Robinson

Absent: Rob Rainey

Laura Francis reviewed the committees charge, meeting schedule, and asked Brian Curtis to furnish Henry Robinson and Rob Rainey with bid specifications and drawings.

Discussion and comments:

- Status of foundation
- Credit; will be issued for the reduction in height of the foundation and for rock being crushed on site to be used as back fill by public works
- Electrical; Dwight Fowler will be installing a pad adjacent to existing building for electric transformer and holding tanks (oil separator system); all wires underground.
- Drainage reviewed on drawing
- Meeting schedule; because of anticipated site work email "status reports" for the next couple of weeks then meet weekly going forward.
- Finance:
 - Dan to submit schedule of payments based on progress and prevailing wage payroll to Finance Director
- Next meeting Kurt to report on site work.