

Public Safety Facility Renovations Planning Committee
Special Meeting Minutes
7:00 P.M. Thursday, January 29, 2015.
Durham Firehouse

Voting Members – In Attendance:

David Heer, Andy Meiman, Duncan Milne, Ed Mik, Carl Stoup, Sue Wimler

Ex-Oficio Members in Attendance: Francis Willett

General Public in Attendance: Chuck Stengel

1. Call to Order – 7:05 pm

2. Approval of the Agenda

MOTION: Approve the agenda as posted. Ed Mik, seconded by Carl Stoup.

Motion passed on a voice vote.

3. Approval of Minutes

Approval of the January 12, 2015 minutes.

MOTION: to approve the agenda as posted. Ed Mik, seconded by Sue Wimler. Motion passed on a voice vote; Ed Mik abstaining.

4. Approval of Invoices

None submitted.

5. General Discussion/New Business

01.29.15.a Planning for 37 and 51 Main Street is in the design development phase, and will take approximately 5-6 weeks to complete. The committee can request an update from Silver-Petrucci near the midpoint.

01.29.15.b Chief Chadd of the Fire Company said the officer group confirmed the proposed addition to 41 Main St is acceptable and meets immediate space needs. Regarding 51 Main St, the garage bays should be 34 feet depth. After some discussion, 32 foot depth is acceptable, considering future phasing and apparatus relocation during construction. Current schematic drawings depict 30 foot depth. A pad or slab adjacent to 41 Main St could accommodate three trailers.

01.29.15.c Ed Mik suggested the fire company apparatus inventory be revised to include newly obtained vehicles.

01.29.15.d There was some discussion of Chief Chadd's suggestions for future phase improvements to 41 Main St, including a second floor above the truck bays or above the current meeting room that could be training space, addition of an EOC, bunk space and an exercise room.

01.29.15.e The proposed meeting schedule was discussed.

MOTION: That the committee approve the proposed meeting schedule for 2015, with regular meetings on 2nd and 4th Mondays. Andy Meiman, seconded by Ed Mik. Motion passed on a voice vote.

6. Carry Over/Old Business

01.12.15.a David Stein reviewed a re-submitted proposal for 37 and 51 Main Street work, which re-defines the scope and reaffirms exclusions from the project. The total accounts for changes in the program for the respective buildings that occurred after Silver-Petrucci's initial bid submission.

01.12.15.b The proposal for an addition to 41 Main Street was reviewed and discussed. The cost for the entire first phase will be known when the schematic for 41 Main Street is complete. A preliminary drawing

was reviewed, based on the original schematic submitted in 2013. There will be a 14 foot high door. The exterior can be similar to the existing brick and block construction, but that can be discussed. Also under consideration is a possible upgrade of the façade and doors of the existing building.

MOTION: to approve going to schematic for 41 Main Street for \$4,300.00 as proposed. David Heer, seconded by Frank Behrens. Motion approved on a voice vote.

01.12.15.c No updated information on the fire company program was available for discussion.

01.12.15.d The posting of public information will be tabled until plans for 41 Main Street are completed.

01.12.15.e There was general agreement to continue the 2nd and 4th Monday meeting schedule for the next 3 months. This may be revisited if the schedule needs to be revised.

01.12.15.f Jim Ledford asked if invoices would be posted online. Chuck Stengel asked several questions regarding 51 Main Street and the existing septic system.

12.08.14.a The Historic District Commission approved the conceptual plan for 37 and 51 Main Street at their recent meeting.

12.08.14.b A proposal from Silver-Petrucci for a change order to design an expansion for the north side of the firehouse was read and discussed. Duncan Milne said ADA considerations would have to be addressed.

12.08.14.c David Heer said that how much we would need to do for ADA compliance is not known yet, but the Committee should get an estimate for the anticipated work before any decision is made on how much will be necessary.

12.08.14.d There was discussion as to whether the 41 Main St expansion would be part of the 37/51 Main St work, or separate contracts. The general feeling is that these should be separate contracts.

MOTION: To make improvements to 41 Main Street a separate contract from the work being planned for the 37 and 51 Main Street properties. Proposed by Carl Stoup, seconded by Duncan Milne.

Discussion on the motion: Frank Giantonio supports separating the contracts as long as there is no delay on design of the 41 Main St improvements. Motion was approved on a voice vote.

12.08.14.e There was discussion about proceeding with the phased approach versus trying to move forward with the entire project. Lorraine Coe and Laura Francis both spoke to the need for sufficient information for financial planning. Laura Francis asked Chief Chadd for an updated list of program needs.

12.08.14.f MOTION: To authorize Silver-Petrucci to proceed toward the design development phase of planning for 37 and 51 Main St. Proposed by David Heer, seconded by Duncan Milne. Motion was approved on a voice vote.

12.08.14.g Duncan Milne suggested the Committee should consider posting some information regarding the project on the town website.

Meeting adjourned 8:00 pm.
Respectfully submitted,
Andrew Meiman, Co-Chair