

DURHAM PUBLIC LIBRARY BOARD OF TRUSTEES

MINUTES

September 13, 2016

Meeting called to order--7:35 P.M.

Present: Shari Adams, Jane Eriksen, David Foster, Lynn Johnson, Anne Mueller, Kary Strickland, David Turley, Cyndi Shirshac and Christine Michaud. Not Present: Bob Booz

- I. Public Comments/Communications
 - A. ACLB meeting Friday November 4th. Possible attendance was discussed.
- II. Minutes - July 12, 2016 Lynn Johnson moved and Anne Mueller seconded a **Motion to accept the July 12, 2016 minutes.** Approval was unanimous.
- III. Financial Reports
 - A. Board - Shari Adams reported that funds were expended on materials. The current situation with the state's delivery service makes future dependence on C-Car funds unwise.
 - B. Librarian - There was nothing extraordinary to report on the expenditure of town funds. Allocation of funds within the materials budget is at the discretion of the librarian and Cyndi has used circulation data to readjust these figures.
- IV. Librarians' Reports
 - A. Director - The Summer Reading program went well. YA participation dropped as a result of the absence of the YA librarian and the high school's decision not to tie their requirements to the library's program.
 - B. Assistant Director - Christine Michaud was officially welcomed in her new position and complimented on her work on the library's website. Future direction of the website was discussed.
 - C. Children's librarian - results of the summer Children's Services survey were shared.
- V. Committee Reports

- A. PALS - The board will need to take on a more important role in the leadership of the Taste of Durham. David Turley will attend the next PALS meeting.
- B. Maintenance - The maintenance of the gardens has been unsatisfactory. The garden committee will meet to discuss future plans.

VI. New Business

- A. Budget Update - There is a need for better communication between the Library Board of Trustees and the Town Board of Finance. David Turley will begin attending Board of Finance Meetings.
- B. Local History Room - Christine Michaud is initiating a new project to revitalize the local history room and collection. Board policies will be developed in accordance with RUSA guidelines.

VII. Old Business

- A. Staff Development Day 9/22/16 - The library will be closed on 9/22/16 to enable the staff to visit the Wallingford Public Library's collaboratory and to meet with Eric Hansen to learn more about the state library's researchIt CT website.
- B. Board Status - Three members will be elected at the town meeting on October 3rd. Board officers will be selected at the board's November meeting.

Adjourned: 8:57 p.m.

Respectfully submitted,

Anne Mueller, Acting Secretary