



HISTORIC DISTRICT COMMISSION

TOWN HALL, DURHAM, CT 06422

Established 1973. Entered in the National Register of Historic Places in 1986

RECV'D: Office of the Town Clerk April 7, 2016 9:32am

Minutes

Monday, April 7, 2016

Durham Public Library Meeting Room

Regular Meeting Minutes

Call to Order, Roll Call, and Seating of Alternates: The meeting was called to order at 7:04pm by Mary Elizabeth Taylor at the Durham Public Library.

Roll Call: Members Present: Duncan Milne, Linda Bertelsen, and Mary Elizabeth Taylor.
Alternates Present: Chip Williams, Ona McLaughlin and Mark Howard.

Seating of Alternates: All Alternates were seated.

Approval of Agenda: *A motion was made by Linda Bertelsen and seconded by Mark Howard to approve the agenda as amended to add Public Comment. The motion passed unanimously.*

Approval of Minutes: *A motion was made by Mary Elizabeth Taylor and seconded by Duncan Milne to approve the minutes of the meeting held February 1, 2016. The motion passed unanimously by members present at the meeting.*

A motion was made by Ona McLaughlin and seconded by Duncan Milne to approve the minutes of the Special Meeting held February 9, 2016 as amended to read that the follow-up meeting on the POCD would be held February 16. The motion passed unanimously by members present at the meeting.

A motion was made by Duncan Milne and seconded by Mark Howard to approve the minutes of the Special Meeting held February 16, 2016 as presented. The motion passed unanimously by members present at the meeting.

A motion was made by Duncan Milne and seconded by Mark Elizabeth Taylor to approve the minutes of the Regular Meeting held March 7, 2016. The motion passed unanimously by members present at the meeting.

Election of Chairman: Nominations were taken for Chairman of the Historic District Commission.



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Upon

motion by Ona McLaughlin, seconded by Duncan Milne and by unanimous consent of all members present, Mary Elizabeth Taylor was elected Chairman of the HDC for 2016. Mary Elizabeth Taylor abstained from the vote.

Old Business:

The Commission discussed the status of the Thomas Lyman House historic designation. The Commission had been asked to participate with the CT Trust for Historic Preservation to complete the process of including the property on the National Registry of Historic Places. There had been some confusion regarding the Commission's role in the process. Meetings had been held without the involvement of the Commission. Chairman Taylor contacted Brad Schide with CT Trust to determine the status and the participation of the Commission. She will report any updates at the next meeting.

New Business:

CT Trust Retraining – A date has not been set for retraining.

Non-compliance Letters – Letters were drafted and agreed to by Commission members. Chairman Taylor will send the letters to the affected addresses.

Joint Commission Meeting – Chairman Taylor will prepare items for presentation at the future meeting.

Building Department – The Commission has discussed many times the need for permit requests to be routed to the Historic District Commission, if appropriate. The current forms being used by the Building Department do not include a place for sign off by the HDC.

Public Comment: None

The meeting adjourned at 8:15pm.

Respectfully submitted,

Linda Bertelsen

Cc: Town Clerk, Commission Members

Email: agendaminutes@townofdurhamct.org