



# HISTORIC DISTRICT COMMISSION

TOWN HALL, DURHAM, CT 06422

*Established 1973. Entered in the National Register of Historic Places in 1986*

Received: June 8, 2015  
11:48 am  
Office of the Town Clerk

**Minutes**  
**Monday, June 1, 2015**  
**Durham Public Library Meeting Room**  
**Regular Meeting Minutes**

**Call to Order, Roll Call, and Seating of Alternates:** The meeting was called to order at 7:10pm by Chairman Tom Woodson at the Durham Public Library.

**Roll Call:** Members Present: Tom Woodson, and Linda Bertelsen. Alternates Present: Mary Elizabeth Taylor, Ona McLaughlin and Chip Williams.

**Seating of Alternates:** Mary Elizabeth Taylor, Ona McLaughlin and Chip Williams were seated.

**Approval of Agenda:** *A motion was made by Ona McLaughlin and seconded by Linda Bertelsen to approve the agenda as presented. The motion passed unanimously.*

**Approval of Minutes:** *A motion was made by Ona McLaughlin and seconded by Chip Williams to approve the minutes of the meeting held May 4, 2015. The motion passed unanimously by members present at the meeting.*

**Public Comment:** None

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**PUBLIC HEARING – *Upon motion by Ona McLaughlin and seconded by Mary Elizabeth Taylor and upon unanimous consent of members present, the Public Hearing was opened at 7:15pm***

**APCOA #399 – Michael Pelligrino and United Churches of Durham - 228 Main Street. Request to replace fence and gate on the Route 68 side of the church. Eagle Scout Project.**

Chairman Woodson read the call of the Public Hearing at 7:15pm.

The applicant was not present at the meeting. Commission Members reviewed pictures of the existing fence and gate.

*Upon motion by Ona McLaughlin, seconded by Mary Elizabeth Taylor and upon unanimous consent of members present, the Public Hearing for APCOA #399 was closed at 7:20pm and the Regular Meeting was re-opened.*

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### **Regular Meeting**

**Discussion and Action on APCOA #399** - *Upon motion by Linda Bertelsen, seconded by Ona McLaughlin and upon unanimous consent of members present, APCOA #399 was approved as presented and specifying that the replacement fence replicate the existing fence made of wood.*

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**PUBLIC HEARING** – *Upon motion by Linda Bertelsen and seconded by Mary Elizabeth Taylor and upon unanimous consent of members present, the Public Hearing was opened at 7:25pm.*

**APCOA #400** – Daniel Amendola and United Churches of Durham – 228 Main Street. Request to remove and replace lamp posts with PVC lamp posts and add a 5<sup>th</sup> lamp post. Eagle Scout Project.

Chairman Woodson read the call of the Public Hearing at 7:25pm.

The applicant was not present at the meeting. Commission Members reviewed pictures of the existing lamp posts and the proposed replacements.

*Upon motion by Linda Bertelsen, seconded by Mary Elizabeth Taylor and upon unanimous consent of members present, APCOA #400 was closed at 7:30pm and the Regular Meeting was re-opened.*

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### **Regular Meeting**

**Discussion and Action on APCOA #400** - *Upon motion by Tom Woodson, seconded by Ona McLaughlin and upon unanimous consent of members present, APCOA #400 was denied as submitted.*

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**PUBLIC HEARING** – *Upon motion by Ona McLaughlin and seconded by Tom Woodson and upon unanimous consent of members present, the Public Hearing was opened at 7:35pm.*

**APCOA #401 – Jake Amendola and United Churches of Durham – 228 Main Street. Request to recreate the United Churches sign from wood. Eagle Scout Project.**

Chairman Woodson read the call of the Public Hearing at 7:35pm.

The applicant was not present at the meeting. Commission Members reviewed pictures of the existing sign and a drawing of the proposed replacement to be made of wood.

*Upon motion by Ona McLaughlin, seconded by Tom Woodson and upon unanimous consent of members present, APCOA #401 was closed at 7:40pm and the Regular Meeting was re-opened.*

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**Regular Meeting**

**Discussion and Action on APCOA #401** - *Upon motion by Tom Woodson, seconded by Mary Elizabeth Taylor and upon unanimous consent of members present, APCOA #401 was approved as submitted.*

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**PUBLIC HEARING – *Upon motion by Linda Bertelsen and seconded by Tom Woodson and upon unanimous consent of members present, the Public Hearing was opened at 7:45pm.***

**APCOA #402 – A. J. Eames – 119 Main Street. Request a Master bedroom/bath addition off the kitchen side of the house.**

Chairman Woodson read the call of the Public Hearing at 7:45pm.

The applicant was not present at the meeting. Commission Members reviewed the application. Drawings of the proposed work were not submitted.

*Upon motion by Linda Bertelsen, seconded by Tom Woodson and upon unanimous consent of members present, APCOA #402 was closed at 7:50pm and the Regular Meeting was re-opened.*

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**Regular Meeting**

**Discussion and Action on APCOA #402** - *Upon motion by Tom Woodson, seconded by Mary Elizabeth Taylor and upon unanimous consent of members present, APCOA #402 was continued to the next meeting to obtain more specific information about the project.*

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**PUBLIC HEARING – *Upon motion by Ona McLaughlin and seconded by Chip Williams and upon unanimous consent of members present, the Public Hearing was opened at 7:55pm. Chairman Woodson recused himself from the Hearing and the Regular Meeting Discussion and Action on APCOA #396.***

**APCOA #396 – Susan & Tom Woodson – 188 Main Street. Request to repair driveway, replace window with clapboard siding and replace gutters.**

Secretary/Clerk Linda Bertelsen read the call of the Public Hearing at 7:55pm as amended to specify vinyl gutters in the Materials list.

The applicant was present at the meeting and presented a photo of the North side of the house and discussed the scope of the project in detail.

*Upon motion by Ona McLaughlin, seconded by Chip Williams and upon unanimous consent of members present, APCOA #396 was closed at 8:00pm and the Regular Meeting was re-opened.*

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### **Regular Meeting**

**Discussion and Action on APCOA #396 - *Upon motion by Ona McLaughlin, seconded by Mary Elizabeth Taylor and upon unanimous consent of members present, APCOA #396 was approved as amended.***

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**Old Business: None**

**New Business: None**

The meeting adjourned at 8:05pm.

Respectfully submitted,

Linda Bertelsen

Cc: Town Clerk, Commission Members  
Email: [agendaminutes@townofdurhamct.org](mailto:agendaminutes@townofdurhamct.org)