



HISTORIC DISTRICT COMMISSION

TOWN HALL, DURHAM, CT 06422

Established 1973. Entered in the National Register of Historic Places in 1986

RECV'D: Office of the Town Clerk June 1 2015 at 2:27pm
Minutes
Monday, May 4, 2015
Durham Public Library Meeting Room
Regular Meeting Minutes

Call to Order, Roll Call, and Seating of Alternates: The meeting was called to order at 7:02pm by Chairman Tom Woodson at the Durham Public Library.

Roll Call: Members Present: Tom Woodson, Duncan Milne, and Linda Bertelsen.
Alternates Present: Mary Elizabeth Taylor, Ona McLaughlin and Chip Williams.

Seating of Alternates: Mary Elizabeth Taylor and Chip Williams were seated.

Approval of Agenda: *A motion was made by Linda Bertelsen and seconded by Mary Elizabeth Taylor to approve the agenda as presented. The motion passed unanimously.*

Approval of Minutes: *A motion was made by Duncan Milne and seconded by Mary Elizabeth Taylor to approve the minutes of the meeting held April 6, 2015. The motion passed unanimously by members present at the meeting.*

Public Comment: None

PUBLIC HEARING – *Upon motion by Linda Bertelsen and seconded by Mary Elizabeth Taylor and upon unanimous consent of members present, the Public Hearing was opened at 7:05pm*

APCOA #397 – James and Ona McLaughlin - 308 Main Street. Request to replace the roof and replace siding and trim.

Chairman Woodson read the call of the Public Hearing at 7:05pm.

Jim McLaughlin was present at the meeting and described in detail the scope of the work to be done and the materials to be used.

Upon motion by Mary Elizabeth Taylor, seconded by Linda Bertelsen and upon unanimous consent of members present, the Public Hearing for APCOA #397 was closed at 7:25pm and the Regular Meeting was re-opened.



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Regular Meeting

Discussion and Action on APCOA #397 - *Upon motion by Duncan Milne, seconded by Linda Bertelsen and upon unanimous consent of members present, APCOA #397 was approved as submitted.*

PUBLIC HEARING – *Upon motion by Linda Bertelsen and seconded by Mary Elizabeth Taylor and upon unanimous consent of members present, the Public Hearing was opened at 7:35pm. Alternate Ona McLaughlin was seated at this time.*

APCOA #398 – James St. Pierre - 271 Main Street. Request to replace single pane windows.

Chairman Woodson read the call of the Public Hearing at 7:35pm.

James St. Pierre was present at the meeting and described the scope of the work to be done. He also presented a sample of the proposed replacement window. Mr. St. Pierre indicated that it was not necessary to replace the exterior trim on the windows.

Upon motion by Linda Bertelsen, seconded by Ona McLaughlin and upon unanimous consent of members present, APCOA #398 was closed at 7:55pm and the Regular Meeting was re-opened.

Regular Meeting

Discussion and Action on APCOA #398 - *Upon motion by Linda Bertelsen, seconded by Ona McLaughlin and upon majority consent of members present, APCOA #398 was approved as submitted with the condition that in the event any trim required replacement, the Applicant would come back to the Commission for the approval of the replacement materials. Mary Elizabeth Taylor abstained from the vote.*

Old Business: None

New Business: None



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The meeting adjourned at 8:15pm.

Respectfully submitted,

Linda Bertelsen

Cc: Town Clerk, Commission Members

Email: agendaminutes@townofdurhamct.org