

**DURHAM ETHICS COMMISSION  
MEETING MINUTES  
August 30, 2016**

- 1. Call to Order.** The meeting was called to order at 7:03 P.M. by Brenda Cowett and roll was called. Present were Brenda Cowett, Judy Bahr, Deb Proctor and Marvin Ide. Noel Higgins, Claudia White and Pete Donecker were absent.
- 2. Seating of Alternates.** There was no seating of alternates.
- 3. Approval of Agenda.** On a motion by Deb Proctor, seconded by Marvin Ide, the agenda was approved unanimously.
- 4. Approval of Ethics Commission Minutes of July 26, 2016.** On a motion by Brenda Cowett, seconded by Marvin Ide, the minutes from July 26, 2016 were approved.
- 5. Discussion of Ethics Commission matters.**
  - a- The Durham Ethics Commission P.O. Box was checked and as of Friday, August 26, 2016, there was no new mail.
  - b- Judy Bahr will revise the list of Ethics Commission members to reflect both Peter Donecker and Claudia White as alternates.
  - c- Clarification of attendance - Dates of meetings have been established. There is nothing in the bylaws indicating that members are required to attend a certain number of meetings, although attendance is requested.
  - d- Based on previous years, DEC needs to submit a budget by mid-January. Brenda Cowett requested adding \$50 to the budget to cover postage. Marvin Ide questioned adding \$1500 to cover potential legal fees. The DEC budget will be discussed at upcoming meetings.
- 6. Old Business.** There was no old business.
- 7. New Business.** There was no new business.
- 8. Public Comment.** There were no members of the public present.
- 9. Next Meeting Date.** The next DEC meeting will be September 27, 2016 at 7:00 PM in the Activity Room of the Library.
- 10. Adjourn.** On a motion by Marvin Ide, seconded by Judy Bahr, the meeting was adjourned unanimously at 7:26 P.M.

Respectfully submitted,  
Judy Bahr, Secretary