

**DURHAM ETHICS COMMISSION
MEETING MINUTES
September 29, 2015**

1. Call to Order. The meeting was called to order at 7:05 P.M. by Brenda Cowett and roll was called. Present were Judy Bahr, Brenda Cowett, , Deb Proctor, and Linda Maffei. Noel Higgins, Clark Kearney, and Chet Raczka were absent.

2. Seating of Alternates. Judy Bahr was seated for Noel Higgins.

3. Approval of Agenda. On a motion by Judy Bahr, seconded by Linda Maffei, the Agenda was approved unanimously.

4. Approval of Ethics Commission Minutes of July 28, 2015. On a motion by Linda Maffei, and seconded by Judy Bahr, the Minutes from July 28, 2015 were approved unanimously. Brenda Cowett stated that, in the future, she would like to see a item number indicating when and where the next meeting will be.

5. Discussion of Ethics Commission matters. Brenda Cowett stated that she now has the post office box key; when she checked recently, there was no mail. For the record, the post office box number is 594. She also announced that she is slowly reviewing the old DEC documents, and would like to find out how long they must be kept.

Brenda Cowett offered to contact Beth Moncata in hopes of obtaining contact information for Chet Raczka, the newest member. Linda Maffei said, if we obtain an address, she would mail him a copy of the minutes, with a request that he contact one of the current members to provide his email address.

6. Old Business. None.

7. New Business. None.

8. Public Comment. There were no members of the public present.

9. Adjourn. The next Ethics Commission meeting will be held on October 27, 2015 at 7:00 in the Activity Room of the Library. On a motion by Linda Maffei, seconded by Judy Bahr, the meeting was adjourned unanimously.

10. Adjourn. On a motion by Simone Howe, seconded by Noelle Higgins, the meeting was adjourned unanimously at 8:12. P.M.

Respectfully submitted,
Linda Maffei, Secretary