

# **Durham Economic Development Commission**

## **Special Meeting Minutes**

November 15, 2016

RECV'D: Office of the Town Clerk Nov.29, 2016 12:06pm

### **Call to order**

Chair Janet Morganti called to order the meeting of the Durham Economic Development Commission at 7:00 pm on November 15, 2016 at The Durham Activity Center, 350 Main Street, Durham, CT 06422.

### **Roll call**

Chair Alana Adams Simlick conducted a roll call. The following persons were present: Janet Morganti, Alana Adams Simlick, Tom Stephan and Kim Terrill.

**Absent:** Vicki Iaccarino and Kim Ryder.

### **Approval of Minutes**

A motion was made by Kim Terrill, seconded by Tom Stephan to accept the minutes of October 18, 2016 special meeting as written. Motion unanimously accepted.

### **Correspondence**

No correspondence.

### **Old Business**

Cerc training in Middletown CT on December 13, 2016 at the Middletown City Hall: Alana Adams Simlick and Janet Morganti will be attending. Vicki Iaccarino plans on attending and Tom Stephan will try to be there. This will be a great opportunity for our commission to learn from other commissions.

### **New Business**

#### **Election of Officers:**

Alana Adams Simlick made a motion to nominate Janet Morganti to be the new chairperson of the Durham EDC. Kim Terrill seconded the motion, motion was unanimously passed. Janet Morganti made a motion to nominate Alana Adams Simlick as the secretary of the Durham EDC. The motion was seconded by Tom Stephan and unanimously passed. Tom Stephan made a motion to nominate Kim Terrill as the vice-chairperson of the Durham EDC, the motion was seconded by Janet Morganti and unanimously passed.

We discussed that it would be a good idea to have one of our commission members act as a liaison between our commission and the other commission in Durham. Tom Stephan agreed to be our liaison.

We agreed to deliver Discover Durham brochures to the Christmas tree farms in Durham and parts of Middlefield for distribution. Once again, we discussed setting up an information table at the Durham Fair with DECA students from Coginchaug H.S. working the table as part of their service hours. We will edit and hopefully, order updated brochures to include all of the farms in Durham.

Christine Geraci has submitted her resignation as a commission member effective December 15, 2016. We thank her for her service to our town and our commission.

### **Adjournment**

Chair Janet Morganti asked for a motion to adjourn the meeting at 8:45pm. Motion was made by Kim Terrill, seconded by Tom Stephan and approved unanimously. The next meeting will be held on December 13, 2016 at 7pm at the Durham Activity Center.

Minutes respectfully submitted by Janet Morganti