

Durham Economic Development Commission

Meeting Minutes

May 10, 2016

Call to order

Chair Alana Simlick called to order the special meeting of the Durham Economic Development Commission at 7:25 pm on May 10, 2016 at The Durham Activity Center, 350 Main Street, Durham, CT 06422.

Roll call

Chair Alana Simlick conducted a roll call. The following persons were present: Janet Morganti, Kim Ryder, Alana Simlick., and Kim Terrill

Absent: Christine Geraci, Tom Stephan and Vicki Iaccarino.

Approval of Minutes

A motion was made by Kim Ryder, seconded by Kim Terrill to accept the minutes of April 12, 2016 meeting as written. Motion unanimously accepted.

Correspondence

None

Old Business

- a) We must update business listings for next printing of Discover Durham Brochure
- b) Roger Passavant has agreed to gather a list of farms to add to the next brochure.
- c) Kim Terrill will distribute brochures to the Durham Village businesses and Perk on Main

New Business

- a) Event Planning: We would like to schedule 2 SCORE workshops for local businesses, 4 EDC events such as the Holiday Stroll, Passport to Durham, Small Business Saturday, Raffle a tree or gift card from a local farm, 6 Meet the Merchant events like the one Laura Francis held this year.
- b) Update the EDC webpage with Alicia Fonash-Willett.
- c) To get up-to-state information on commercial real estate opportunities, we should go to monthly real estate meetings.
- d) Speak with Jennifer Keogh. in P and Z for list of what new businesses need to do to start a business
- e) Election of officers tabled.

Adjournment

Chair Alana Simlick asked for a motion to adjourn the meeting at 8:25 pm. Motion was made by Kim Ryder, seconded by Kim Terrill and approved unanimously. The next meeting is scheduled for Tuesday, June 14, 2016 at 7pm at the Durham Activity Center.

Minutes respectfully submitted by: Janet Morganti