

Received: November 28, 2016  
11:40 am  
Office of the Town Clerk

DURHAM MIDDLEFIELD INTERLOCAL AGREEMENT ADVISORY BOARD  
SPECIAL MEETING MINUTES  
Wednesday, November 23, 2016

**Call to Order:** The meeting was called to order at 7:10 PM by Chairman Dom DeVecchio at the Durham Public Library.

**Roll call:** Members present: Ron Capozzi, Dom DeVecchio, Frank Petrella, Howard Weissberg, Charles Zieminski. Members Absent: Jim Gibbons, Chris Flanagan. Staff Present: Site Manager Bob Matuskiewicz and Recording Secretary Heather Castiglia.

**Approval of Agenda:** *A motion was made by Ron Capozzi and seconded by Howard Weissberg to approve agenda as written. The motion passed unanimously.*

**Site Manager Report:**

- Site is closed Thursday, November 24<sup>th</sup> and open Saturday, November 25<sup>th</sup>. Site will be closed for the Christmas holiday on Monday, December 26<sup>th</sup> and open Tuesday, December 27<sup>th</sup>. Site will be closed for the New Year's Holiday on Monday, January 2<sup>nd</sup> and open Tuesday January 3<sup>rd</sup>.

**OLD BUSINESS**

**Review of Snow Plowing Bids**

After reviewing three bids from local contractors, the board decided to award the bid to Justin Capega with the condition that Bob Matuskiewicz can negotiate a reasonable price for salt/sand application independent of snow removal.

*A motion was made by Howard Weissberg and seconded by Ron Capozzi to approve snow removal bid awarded to Justin Capega conditional on Bob Matuskiewicz reaching a negotiated price for salt/sand application independent of snow removal. The motion passed unanimously.*

**Horizontal Grinder Availability to Towns**

Howard Weissberg will finalize the advertisement and forward the final pdf to the board. Once email addresses are provided he will email the ad to the surrounding municipalities. Chairman DeVecchio stated he'd find the DMIAAB letterhead/logo to place at the top of the letter. Mr. Capozzi stated that the town of Durham could provide an email address to send the email.

**Pavement Repair Bids**

The paved entryway to the site needs repair. Mr. Weissberg will measure out the actual areas using existing site plans, and he and Mr. Matuskiewicz will walk and mark the areas for the contractors to bid the repair. This repair needs to be done this year. The board agreed that they will get bids for chip-sealing the entire site in early March.

**Engineering Study**

The engineering firm hired by Durham, Middlefield and two other towns to research the transfer stations are still in the review process and gathering data. Durham and Middlefield will share the cost of the study with Haddam and Old Saybrook.

**At 8:27pm Chairman DeVecchio called an Executive Session for Site Administrator Cost of Living Increase.**

**At 8:38pm the Board exited Executive Session.**

*A motion was made by Howard Weissberg and seconded by Ron Capozzi to approve the October 20, 2016 minutes. This meeting's minutes to be approved at the next meeting. The motion passed unanimously.*

**Adjournment:** There being no further business, Chairman DelVecchio adjourned the meeting at 8:43 PM.

Respectfully Submitted,  
Heather Castiglia

Cc: Durham Town Clerk, Middlefield Town Clerk, Board Members