

DURHAM MIDDLEFIELD INTERLOCAL AGREEMENT ADVISORY BOARD  
REGULAR MEETING MINUTES  
Thursday, October 20, 2016

**Call to Order:** The meeting was called to order at 7:10 PM by Chairman Dom DelVecchio at the Durham Public Library.

**Roll call:** Members present: Ron Capozzi, Dom DelVecchio, Chris Flanagan, Frank Petrella, and Howard Weissberg. Members Absent: Jim Gibbons, Charles Zieminski. Staff Present: Site Manager Bob Matuskiewicz and Recording Secretary Heather Castiglia.

**Approval of Agenda:** *A motion was made by Ron Capozzi and seconded by Frank Petrella to approve agenda as written. The motion passed unanimously.*

**Site Manager Report:**

- 2400 stickers sold. The goal is to ensure that all stickers are sold by January 1, 2017.
- The starter on the loader was replaced on site. The cost of the part was approximately \$600.00.
- The Boardwalk fence on the side of the recycling area was replaced and a new 42" fence was installed to meet OSHA requirements.
- The site's current snow removal service is no longer available. Bob Matuskiewicz is currently searching for a new contractor.
- The site moved and processed over 50 tons of cardboard, msw, and demo for the 2016 Durham Fair.

**OLD BUSINESS**

**Hauler Regulation Discussion**

An environmental engineering consultant, hired by the Town of Durham and several other RiverCog towns, is evaluating waste management sites in several towns including DMIAAB. The board is still waiting for the results of the evaluation before coming to a decision about the private hauler regulation.

**Horizontal Grinder Advertisement**

Chairman DelVecchio will send all info to Howard Weissberg, who will finalize the ad and share with the board. Ron Capozzi reported that the Town Selectwoman, Laura Francis offered to have the town office create a pamphlet for DMIAAB relaying the information about the site's off site grinder capabilities if the Board provides the Town with the information. Mr. Capozzi explained that the pamphlet would not be printed without the board's approval.

**Payroll Discussion**

Chairman DelVecchio shared a comparison of \$0.50 per hour versus 2% percent wage increase. The board agreed to accept the \$0.50 per hour pay raise (except Bob Matuskiewicz whose increase will be determined at a later date.)

*A motion was made by Howard Weissberg and seconded by Ron Capozzi to accept the \$0.50 pay raise on the employee details sheet (except for Bob Matuskiewicz) effective Nov. 1, 2016. The motion passed unanimously.*

Chairman DelVecchio asked the board to think about a possible wage increase for administrative employees, to be discussed further at the next meeting.

**NEW BUSINESS**

**FOI complaint**

Chairman DelVecchio reported to the board that a Freedom of Information complaint had been filed against the Board for failing to file meeting minutes in a timely manner. The issue has been addressed with Heather Castiglia, the reporting secretary. Mrs. Castiglia will insure that meeting minutes will be processed and sent to the two Town Clerks' offices within 7 days of the meeting date.

**Solar Panels**

The board discussed the possibility of installing solar panels on site to help alleviate energy costs. Mr. Capozzi stated he would find out more information from area solar companies.

*A motion was made by Chris Flanagan and seconded by Frank Petrella to approve the September 15, 2016 minutes. This meeting's minutes to be approved at the next meeting. The motion passed unanimously.*

**Adjournment:** There being no further business, Chairman DelVecchio adjourned the meeting at 8:15 PM.

Respectfully Submitted,  
Heather Castiglia  
Cc: Durham Town Clerk, Middlefield Town Clerk, Board Members