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Office of the Town Clerk

Minutes of Meeting
Compensation Review and personnel Policy Board
February 2, 2016
Durham Town Hall, Third Floor Conference Room, 7 PM

Present: Lisa Stafford, Chair; Roger Kleeman; Karen Otte; Fred Raley
Absent: Dick Spooner

There were no members of the public present and no public comments.

The meeting was called to order by Chair, Lisa Stafford at 7:05 PM.

The agenda was corrected to reflect meeting in the "3rd Floor Conference Room at 7 PM." The corrected agenda was accepted.

The minutes of the January 4, 2016 meeting were reviewed and corrected to read: "the Director of Public Works has retired" and "Dick Spooner commented that Durham salaries are more in line with comparison towns that they were 4-5 years ago." The minutes were approved as corrected.

Chair, Lisa Stafford, reported that the Union contract has not yet been ratified.

The Committee reviewed a draft memo of compensation recommendations and made one correction. Karen Otte moved, Fred Raley seconded that the corrected memo and spreadsheet showing Durham salaries compared to salaries in other representative towns be accepted for sharing with the Board of Finance. Passed unanimously.

For informational purposes only, Lisa will bring a chart with union salary comparisons to the March 1, 2016 meeting.

Fred Raley moved to adjourn at 8:10, Roger Kleeman seconded; all approved.