

Board of Selectmen's Meeting
7:00 p.m., Monday, August 8, 2016
3rd Floor Meeting Room, Town Hall

Meeting Minutes

1. Call to order and roll call
Laura Francis called the meeting to order at 7:00 p.m. and led with the pledge of allegiance. Steve Levy and John Szewczyk present.
2. Approval of the agenda
MOTION BY LAURA FRANCIS, SECONDED BY JOHN SZEWCZYK TO APPROVE AGENDA AS PRESENTED. ALL AYE
3. Public comments
None
4. Senior Board vacancy
L. Francis announced that Mary Ellen Dontigney has moved out of Durham and is no longer eligible to serve on the Senior Board. A letter will be sent for her service to the town.
5. Building Code Board of Appeals appointment
MOTION BY LAURA FRANCIS, SECONDED BY JOHN SZEWCZYK TO APPOINT CARLETON STOUP TO THE BUILDING CODE BOARD OF APPEALS TO FILL A 2015 VACANCY, FOR A FIVE YEAR TERM TO EXPIRE IN DECEMBER 2020. ALL AYE
6. Clean Energy and Sustainability Task Force appointment
MOTION BY LAURA FRANCIS, SECONDED BY JOHN SZEWCZYK TO APPOINT ERIC FRANCIS TO THE CLEAN ENERGY AND SUSTAINABILITY TASK FORCE TO FILL A 2016 VACANCY, FOR A THREE YEAR TERM TO EXPIRE IN DECEMBER 2019. ALL AYE
7. Recreation Committee appointment
MOTION BY LAURA FRANCIS, SECONDED BY JOHN SZEWCZYK TO APPOINT RACHAEL GEARY TO THE RECREATION COMMITTEE TO FILL A 2015 ALTERNATE VACANCY, FOR A TWO YEAR TERM TO EXPIRE IN DECEMBER 2017. ALL AYE
8. Approval for the First Selectman to enter into a lease agreement with De Lage Landen Financial Services for a Sharp MC-M465N copier
The lease end date for the existing copier on the second floor is September 10, 2016. It will be replaced with a comparable machine, a Sharp MX-M465N. Pricing is based on Sharp Government Open Market Contract. It will be a 36-month lease at \$241 month which is lower than the current lease payment of \$252. The current vendor, ABM Business Systems, has agreed to ship back the old machine and replace the hard drive at their expense. This will save the town of Durham approximately \$600.

MOTION BY LAURA FRANCIS, SECONDED BY JOHN SZEWCZYK TO GRANT APPROVAL TO THE FIRST SELECTMEN TO ENTER INTO A LEASE AGREEMENT WITH DE LAGE LANDEN FINANCIAL SERVICES FOR A SHARP MC-M465N COPIER. ALL AYE
9. Request from the Tax Collector for approval of annual tax abatement for Trinity Corporation per STM dated 3/1/1993

MOTION BY LAURA FRANCIS, SECONDED BY STEVE LEVY TO GRANT REQUEST FOR APPROVAL OF ANNUAL TAX ABATEMENT FOR TRINITY CORPORATION PER STM DATED MARCH 1, 1993 AS PRESENTED BY THE TAX COLLECTOR. ALL AYE

10. Set Public Information Meeting date for Public Safety Complex

L. Francis stated that the Planning Committee and Architect will be presenting a PowerPoint Presentation and a question and answer session on the history of and current status of the public safety complex.

MOTION BY LAURA FRANCIS, SECONDED BY JOHN SZEWCZYK TO SET PUBLIC INFORMATION MEETING FOR WEDNESDAY, SEPTEMBER 14, 2016, 7:00 P.M., AT COGINCHAUG REGIONAL HIGH SCHOOL. ALL AYE

11. Tax refunds

MOTION BY LAURA FRANCIS, SECONDED BY STEVE LEVY TO APPROVE A TOTAL OF NINETEEN (19) TAX REFUNDS TOTALING \$5,789.73 AS PRESENTED BY THE TAX COLLECTOR. ALL AYE

12. Approval of meeting minutes of July 25, 2016

MOTION BY LAURA FRANCIS, SECONDED BY STEVE LEVY TO APPROVE MEETING MINUTES OF JULY 25, 2016 AS PRESENTED. ALL AYE

13. Selectmen's comments

S. Levy stated that the minutes that are being forwarded have been very helpful and thanked the town clerk's office. J. Szewczyk agreed.

J. Szewczyk stated he had a conversation with Glastonbury and Meriden Police Officers who frequently help in the enforcement of their towns blight ordinances. L. Francis noted she would get a copy of Glastonbury's ordinance for review.

14. Old/New business

- L. Francis shared correspondence received from Attorney Steven Byrne in reference to blight and asked the Selectmen to review. She met with Frank DeFelice and Geoff Colegrove to discuss the Boards desire to move forward with the enforcement in the correspondence and noted that Attorney Byrne felt there would be some challenges due to prior action. Attorney Byrnes opinion was forwarded to Town Counsel for an opinion.
- The towns insurance carrier CIRMA, will be conducting a workers comp audit. The finance department will be working with them.
- The Board agreed to cancel the August 22, 2016 regular meeting.
- A presentation and discussion for families of loved ones with intellectual and developmental disabilities will be held on Thursday, August 25th, 6:00-7:00, in the 3rd floor meeting room at Town Hall, by the Durham Legislative Delegation; Senator Len Fasano, Representative Vin Candelora, Representative Noreen Kokoruda, and Senator Ted Kennedy, Jr. Service providers and state agencies will address questions and concerns regarding issues faced by individuals.

15. Public comments

Roger Kleeman asked if there was a resident or taxpayer requirement to be a member of any town board or commission. L. Francis stated they would need to be a resident and an elector.

R. Kleeman stated there was confusion at the last Planning and Zoning meeting surrounding the approval of a legal billing. L. Francis explained that both the Board of Selectmen and Planning and Zoning Commission have used the land use attorney over the past couple of months which would cause confusion. She was aware of the billing in question and it was coded to the Board of Selectmen's legal budget line.

Carleton Stoup asked for an update on the Coe Road project. L. Francis explained the subordination paperwork, and in some instances, unexpected costs that would be incurred by residents involved to obtain the paperwork, has taken much longer than expected. The project will go out to bid next year.

C. Stoup asked for an update on the Higganum Road project. L. Francis stated the project is on track to go out to bid this winter with construction in the spring 2017.

L. Francis noted that she received an additional request from members of the Trinity Board for another application for grant funding.

16. Adjourn

Meeting adjourned at 7:22 p.m.

Respectfully submitted, Beth Moncata