

Board of Selectmen's Meeting  
7:00 p.m., Monday, July 25, 2016  
3<sup>rd</sup> Floor Meeting Room, Town Hall

Meeting Minutes

1. Call to order and roll call

Laura Francis called the meeting to order at 7:00 p.m. and led with the pledge of allegiance. Steve Levy and John Szewczyk present.

2. Approval of the agenda

MOTION BY LAURA FRANCIS, SECONDED BY STEVE LEVY TO APPROVE AGENDA AS PRESENTED. ALL AYE

3. Public comments

Rick Parmelee noted his frustration when he found that the Board of Finance attended a Board of Education meeting last budget season and was not given adequate time to speak. He felt this to be very disrespectful and a waste of time. He also expressed his disappointment about not getting financial information from the Volunteer Ambulance Corp that he requested from them at a town meeting two years ago. He noted that the fy16-17 budget season is coming up and reiterated that the DVAC needed to explain their finances to the town.

R. Parmelee noted that mowing of the towns road sides was very important to keep up. John Jenkins was present at the meeting and explained that the mower was out of service for three weeks and his department is working to catch up.

4. Water Commission resignation

MOTION BY LAURA FRANCIS, SECONDED BY JOHN SZEWCZYK TO ACCEPT WITH GRATITUDE THE RESIGNATION OF PATRICIA CROWLEY FROM THE WATER COMMISSION. ALL AYE

5. Request from the Durham Public Library for permission to use the Town Green on July 30, 2016

Alexandra Klaus from the Durham Public Library was seeking permission to use the Town Green on July 30, 2016 from 11:00 am to 3:00 pm for a summer reading program with 33 confirmed participants for a total of 40 children and teens. She noted that some parents will also be at the event. There will be two staff members outside, one staff member to 15/20 children. In case of rain the event will be held indoors and there is ample parking at the Library.

S. Levy noted his concern regarding the crossing of participants from the Library to the Town Green and felt approval should be contingent on library staff supervising all crossings.

MOTION BY LAURA FRANCIS, SECONDED BY JOHN SZEWCZYK TO APPROVE THE REQUEST FROM THE DURHAM PUBLIC LIBRARY FOR PERMISSION TO USE THE TOWN GREEN ON JULY 30, 2016 FROM 11:00-3:00 FOR SUMMER READING PROGRAM, WITH THE CONDITION THAT LIBRARY STAFF SUPERVISE CROSSING OF ALL PARTICIPANTS AT CROSSWALK FROM MAPLE TO TOWN HOUSE ROAD. ALL AYE

6. Approval for the First Selectman to enter into an agreement with Sprint Spectrum LP for Cell on Wheels

Sprint Spectrum met with Chief Chadd to discuss putting up a Cell on Wheels (COW) on Fire House property during the Durham Fair from September 1, 2016 – September 30, 2016. The proceeds of the lease in the amount of \$4,000 will fund the DVFD Length of Service Program. L. Francis stated that the towns insurance carrier and Town Counsel reviewed the agreement and changes were made to their satisfaction. J. Szewczyk asked why the funds were not going to the General Fund. L. Francis noted that the DVFC parks cars at their location during this time and would lose a fair amount of parking space due to the COW.

MOTION BY LAURA FRANCIS, SECONDED BY STEVE LEVY TO GRANT PERMISSION TO THE FIRST SELECTMAN TO ENTER INTO AN AGREEMENT WITH SPRINT SPECTRUM LP FOR CELL ON WHEELS. ALL AYE

7. Bid award; crack sealing

The Capital Region Council of Governments went out to bid for Asphalt Pavement Crack Sealing for the period of September 1, 2015 through August 31, 2016. The low bidder in the amount of \$1.24 per pound is A&A Asphalt, LLC and the Road Foreman is recommending that the bid be awarded to them. S. Levy asked if the \$.10 reduction per pound for traffic control was considered. J. Jenkins stated he would have his men provide traffic control.

MOTION BY LAURA FRANCIS, SECONDED BY JOHN SZEWCZYK TO AWARD CRACK SEALING BID TO A&A ASPHALT, LLC AT A PRICE OF \$1.24 PER POUND AS RECOMMENDED BY THE FINANCE DIRECTOR. ALL AYE

8. Tax refunds

MOTION BY LAURA FRANCIS, SECONDED BY STEVE LEVY TO APPROVE A TOTAL OF FOURTEEN (14) TAX REFUNDS TOTALING \$4,608.20 AS PRESENTED BY THE TAX COLLECTOR. ALL AYE

9. Set date, time, place and approve Call to a Special Town Meeting

S. Levy asked John Jenkins which truck would be replaced with the Freightliner. J. Jenkins responded that he had three trucks that he was going to watch over the winter months and decide in the spring.

CALL TO A SPECIAL TOWN MEETING  
TOWN OF DURHAM

A SPECIAL TOWN MEETING of the Electors and Citizens qualified to vote at Town Meetings of the Town of Durham will be held the 3<sup>rd</sup> Floor Meeting Room, Town Hall, on Monday, August 8, 2016 at 8:00 p.m. for the following purpose:

1. To transfer \$263,130 from #9685 Highway Equipment Reserve to #9430305-57324 CIP Public Works Vehicles for the purchase of a Freightliner dump truck, Ford F-550, and auger attachment for the excavator per the town of Durham Capital Improvements Plan as recommended by the Board of Finance at their July 19, 2016 meeting.

Laura L. Francis

John T. Szewczyk

Steven A. Levy

First Selectman

Selectman

Selectman

MOTION BY LAURA FRANCIS, SECONDED BY STEVE LEVY TO SET DATE OF AUGUST 8, 2016, 8:00 P.M., 3<sup>RD</sup> FLOOR MEETING ROOM, TOWN HALL AND TO APPROVE CALL TO A SPECIAL TOWN MEETING AS PRESENTED. ALL AYE

10. Approval of meeting minutes of July 11, 2016

MOTION BY LAURA FRANCIS, SECONDED BY STEVE LEVY TO APPROVE JULY 11, 2016 MEETING MINUTES AS PRESENTED. ALL AYE

11. Selectmen's comments

L. Francis recognized Boy Scout Andy Chow who was in attendance as part of his citizenship badge.

12. Old/New business

- 1.) Matthew Gionfriddo was hired as the new Maintainer I for the Public Works crew.
- 2.) A copy of the Development and Management Plan for the modifications of the 1975 transmission line in the Royal Oak neighborhood was received and does contain resident's comments. A copy is available in the office of the First Selectmen for review.
- 3.) Grant funds have been awarded for an Inter-town Capital Equipment Purchasing (ICE) Grant in the amount of \$375,000 for a UHF Multi-Site Simulcast System-Emergency Communication Equipment for Valley Shore; Deep River, Lyme, Chester, Old Lyme, Middlefield, Durham, Essex, Haddam, Killingworth, and Westbrook. L. Francis thanked the Town of Essex for handling the grant.
- 4.) L. Francis attended a kick off meeting for the Small Cities Grant for renovations and improvements at Mauro Meadows Senior and Disabled Housing Complex. The town applied for the maximum amount of \$800,000 and received \$700,000. The project is expected to go out to bid this fall and be completed the following fall.
- 5.) Public Safety Project update; Planning and Zoning will be holding a public hearing on August 3<sup>rd</sup> at the public library and a public informational hearing will be scheduled for September 14, 2016 at CRHS.
- 6.) Funding from the Department of Energy and Environmental Protection (DEEP) for Potable Water has been eliminated; no bonds can be requested. This is funding that the town was going to use to extend the water main coming in from Middletown to other areas outside of the superfund site. Funding will continue to be monitored.
- 7.) The town received a member equity check from CIRMA, the towns insurance carrier, in the amount of \$6,366.
- 8.) The Connecticut State Police (CSP) and RSD#13 have entered into an agreement to allow the CSP to use Korn School for Tactical Active Shooter Training, August through October. All CSP Troopers will be required to complete the training. J. Szewczyk stated he felt the CSP should pay fair market value of what rent would be for that building, noting the reduction in funds for the Resident State Trooper Program. L. Francis stated there was no budget or revenue for the use of the building. In return the CSP will assist the school in other ways such as training for personnel, etc. She also felt this to be a positive for the Town of Durham.
- 9.) L. Francis will be assisting the Town of Haddam with Assessor interviews on Tuesday, July 26, 2016.
- 10.) L. Francis met with developers, who generally work with Sprint, that are looking for a cell tower site in Durham. They are looking to municipalities first and it will be a smaller footprint than what Verizon was looking for. The developers will report back to L. Francis after they complete their search.

11.)The Planning and Zoning Commission passed their draft Plan of Conservation and Development at their July 20, 2016 meeting. L. Francis compiled all chapter goals and is planning on distributing them to Boards, Commissions, Town Officials and members of public to work and keep track of them.

13. Public comments

Roger Kleeman asked for clarification of the areas that funding was cut from DEEP for Potable Water (item #6 above). L. Francis stated that federal funds have been appropriated to the properties within the superfund site plus the buffer area, for a total of over one hundred properties. The town applied for funds from DEEP to bring in potable water to contaminated areas outside of the superfund site and buffer area and to also include funding for five years of maintenance. The Governor has taken these funds off the Bond Commissions Agenda and the town will now have to wait until they are put back on. R. Kleeman stated that the town should not have held off on applying for the funding. L. Francis stated that the Consent Order has not been issued yet, which should be in place before funds are requested.

Donia Viola stated she was not happy with the 2% increases in salaries across the board for town employees. She stated that taxpayers are not getting the services they need when offices are not open in town hall. L. Francis stated that all town employees are working forty hours a week and are eligible for personal, sick and vacation time. She also noted that many offices are staffed with just one person.

Roger Passavant noted for the record that he felt town employees do an amazing job and took offense with the last comment.

Carleton Stoup suggested town property of Howd Road/Side Hill Road for the potential cell tower. He also suggested the property to the left of the Raccoon Club.

Rick Parmelee stated that B. Milardo and R. McManus are always found to be accessible, knowledgeable and professional. He also stated that he did not mind the Connecticut State Police coming into town to do training.

14. Adjourn

Meeting adjourned at 7:45 p.m.

Respectfully submitted, Beth Moncata