RECV'D: Office of the Town Clerk April1, 2016 10:55am

BOARD OF SELECTMEN'S MEETING
7:00 P.M., MONDAY, MARCH 14, 2016
3RD FLOOR MEETING ROOM, TOWN HALL

Meeting Minutes

1. Call to order and roll call
   John Szewczyk called the meeting to order and led with the pledge of allegiance. Steve Levy present. Laura Francis absent.

2. Approval of the agenda
   MOTION BY JOHN SZEWCZYK, SECONDED BY STEVE LEVY, TO APPROVE THE AGENDA AS PRESENTED. 2 AYE

3. Public Comments
   Rick Parmelee noted that the town's ambulance service has not adhered to requests made of them for a public accounting of their funds. He felt this a reason for concern and noted the receipt of the accounting would improve the integrity of the corp.

   Chuck Stengel invited R. Parmelee to attend the Board of Finance meeting, Tuesday, March 15th at 6:30.

4. End of year appointments
   No business

5. Ethics appointments
   MOTION BY JOHN SZEWCZYK, SECONDED BY STEVE LEVY, TO APPOINT MARVIN IDE TO THE ETHICS COMMISSION, AS A REGULAR MEMBER, TO FILL MAY 1, 2016 TERM. 2 AYE

   MOTION BY JOHN SZEWCZYK, SECONDED BY STEVE LEVY, TO APPOINT PETE DONECKER TO THE ETHICS COMMISSION, AS AN ALTERNATE MEMBER, TO FILL A MAY 1, 2016 TERM. 2 AYE

6. Request for permission from Lisa Davenport, Durham Fair Association to use the Town Green on June 16, 2016
   Lisa Davenport and Kim Terrill were present to request permission to use the Town Green as a celebratory thank you to the community in celebration of a grange meeting that was held 100 years ago on June 16, 1916 were the Durham Fair was born. They requested the erection of a 40x80 tent on the north end of the Green, would serve a family style dinner and provide entertainment. They anticipate approximately 150 to 250 people (will need to register for the event), and it would start immediately following the farmers market. They will work with Durham Fair public safety along with the Towns Chiefs of Service and all other Town of Durham officials. Parking will be on the Fair Grounds.

   MOTION BY JOHN SZEWCZYK, SECONDED BY STEVE LEVY, TO GRANT PERMISSION TO THE DURHAM FAIR ASSOCIATION TO USE THE TOWN GREEN ON JUNE 16, 2016 CONTINGENT ON RECEIPT OF INSURANCE CERTIFICATE, APPROVAL OF CHIEFS OF SERVICE AND HEALTH DEPARTMENT. 2 AYE

7. Bid awards:
   The town participated in the Capital Regional Council of Governments (CRCOG) bids for Traffic Guidelines and Catch Basin Cleaning. The bid results were discussed with Acting Road Foreman, John Jenkins and he put forward the following recommendations.

a) Catch basin cleaning
MOTION BY JOHN SZEWCZYK, SECONDED BY STEVE LEVY, TO AWARD CATCH BASIN CLEANING BID TO THE LOWEST BIDDER, PRO EVACUATION LLC. 2 AYE

b) Line striping
MOTION BY JOHN SZEWCZYK, SECONDED BY STEVE LEVY, TO AWARD LINE STRIPING BID TO THE LOWEST BIDDER, ATLANTIC PAVEMENT MARKING, INC. 2 AYE

8. Set date, time, place, and approve Call to Special Town meeting

CALL TO A SPECIAL TOWN MEETING
TOWN OF DURHAM

A SPECIAL TOWN MEETING of the Electors and Citizens qualified to vote at Town Meetings of the Town of Durham will be held the 3rd Floor Meeting Room, Town Hall, on Monday, March 28, 2016 at 8:00 p.m. for the following purpose:

1. To transfer $11,600 from #9280 Cemetery Stone Repairs Reserve to #6005-599 Cemetery Stones for the preservation of historically significant grave markers as recommended by the Board of Finance at their meeting of February 2, 2016.

2. To transfer $12,500 from #9360 Planning & Zoning POCD to #6700-513 Planning & Zoning POCD for chapter review of the Plan of Conservation and Development as recommended by the Board of Finance at their meeting of February 2, 2016.

3. To transfer $17,000 from #9690 Highway Guardrails to #3010-588 Guardrails as recommended by the Board of Finance at their meeting of February 2, 2016.

4. To transfer $67,237 from #9220 Building Reserve to #9450105-57206 Buildings/Library CIP for unfinanced balance/buy down for the installation of interior & exterior lighting, HVAC systems and controls with roof top units at the Public Library as recommended by the Board of Finance at their meeting of March 7, 2016.

5. To adopt procedural amendments to the Town's existing Citation Hearing Procedure Ordinance.

6. To pass a Resolution to approve Town Clerk's application to the State Elections Enforcement Commission's Municipal Filing Pilot Program

Laura L. Francis	John T. Szewczyk	Steven A. Levy
First Selectman	Selectman	Selectman

MOTION BY JOHN SZEWCZYK, SECONDED BY STEVE LEVY, TO SET DATE OF MONDAY, MARCH 28, 2016, 8:00 P.M., 3RD FLOOR MEETING ROOM, TOWN HALL AND TO APPROVE CALL TO SPECIAL TOWN MEETING AS PRESENTED. 2 AYE.

9. Tax refunds
No business

10. Approval of Board of Selectmen meeting minutes of February 29, 2016
MOTION BY JOHN SZEWCZYK, SECONDED BY STEVE LEVY, TO APPROVE FEBRUARY 29, 2016 MEETING MINUTES AS PRESENTED. 2 AYE

11. Selectmen's comments
No business

12. Old/New business
    No business

13. Public comments
    No business

14. Adjourn
    Meeting adjourned at 7:20 p.m.

    Respectfully submitted,

    Beth Moncata