

BOARD OF SELECTMEN'S MEETING
7:00 P.M., MONDAY, NOVEMBER 9, 2015
3RD FLOOR MEETING ROOM, TOWN HALL

Meeting Minutes

1. Call to order and roll call

Laura Francis called the meeting to order at 7:00 p.m. and led with the pledge of allegiance. Steve Levy and John Szewczyk present.

2. Approval of the agenda

MOTION BY LAURA FRANCIS, SECONDED BY JOHN SZEWCZYK, TO APPROVE THE AGENDA AS PRESENTED. ALL AYE.

3. Public comment

Richard Parmelee made reference to the public comments made on page 3 of the October 26, 2015 Board of Selectmen meeting minutes. He wanted to clarify that he never refused to talk to the Chief of Service. He continued by saying that the DVAC has been asked several times for financial information and it is not being given. He feels the town's people deserve an explanation of the DVAC's billing process, income, and expenses. L. Francis stated that there has been some confusion regarding billing; some residents get paid directly by their insurance carrier and in turn need to pay the service provider. She also stated that she and Tom Wimler are currently working with the State of CT/DPH, Office of Emergency Medical Services, on an updated Local Emergency Medical Services Plan that would include reporting and the opportunity to be more explicit with what is expected from the town and the DVAC. R. Parmelee expressed his concern regarding what a reasonable response time to a 911 call would be. J. Szewczyk stated that he should not be concerned, that the DVAC offers a good level of care. L. Francis stated that the DVFC has first responder licensing and both DVAC and DVFC have plenty of experienced crew.

4. Blight Ordinance discussion

L. Francis provided packets to the selectmen that contained the last version of a draft blight ordinance the board had previously worked on, the town's current citation hearing procedure, and several approved blight ordinances from surrounding towns. She stated that she asked the towns zoning enforcement officer to talk to the towns land use attorney on property maintenance, building, and fire marshal code, for regulations already in place that can be utilized. She cautioned the selectmen that that this may cause long and costly legal proceedings and asked them to review and comment taking special consideration to definitions and enforcement procedures. J. Szewczyk stated that he would like farms to be exempt from the ordinance and asked if the town's attorney had reviewed the draft. L. Francis responded that there was much work to be done on the draft prior to town counsel review. S. Levy suggested the Board hold a special workshop to discuss and include the zoning enforcement officer and access to a town attorney; a workshop will be scheduled.

5. Economic Development Commission Appointment

MOTION BY LAURA FRANCIS, SECONDED BY JOHN SZEWCZYK, TO APPOINT VICTORIA IACCARINO TO THE ECONOMIC DEVELOPMENT COMMISSION TO FILL A VACANCY THAT WILL EXPIRE DECEMBER 2016. ALL AYE

J. Szewczyk made reference to the working group that was established to help the UConn intern on the economic development project and asked why the economic development commission wasn't being involved. L. Francis responded that she consulted with Alana Adams who suggested contacting member Tom Stephan, who is part of the working group, and noted that the EDC is currently in the process of restructure. Alana Adams was present at the meeting and concurred with L. Francis and asked the Board for help in filling the commission's membership.

6. Approval of Authorizing Resolution granting the First Selectman to enter into an agreement with the State of CT DEMHS and DESPP for State Homeland Security Grant Program

AUTHORIZING RESOLUTION OF THE TOWN OF DURHAM

CERTIFICATION:

I, Kim Garvis, the Town Clerk of the Town of Durham, do hereby certify that the following is a true and correct copy of a resolution adopted by the Board of Selectmen at its duly called and held meeting on November 9, 2015, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect:

RESOLVED, that the Town of Durham may enter into with and deliver to the State of Connecticut Department of Emergency Management and Homeland Security, Department of Emergency Services and Public Protection any and all documents which it deems to be necessary or appropriate; and

FURTHER RESOLVED, that Laura L. Francis, as First Selectman of the Town of Durham, is authorized and directed to execute and deliver any and all documents on behalf of the Town of Durham and to do and perform all acts and things which she deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.

The undersigned further certifies that Laura L. Francis now holds the office of First Selectman and that she has held that office since December 4, 2007.

IN WITNESS WHEREOF: The undersigned has executed this certificate this 10th day of November 2015.

Kim Garvis, Town Clerk

MOTION BY LAURA FRANCIS, SECONDED BY STEVE LEVY, TO APPROVE AUTHORIZING RESOLUTION GRANTING THE FIRST SELECTMAN TO ENTER INTO AN AGREEMENT WITH THE STATE OF CT DEMHS AND DESPP FOR STATE HOMELAND SECURITY GRANT PROGRAM. ALL AYE

7. Tax refunds

No business

8. Set date, time, place and approve Call to a Special Town Meeting

CALL TO A SPECIAL TOWN MEETING

TOWN OF DURHAM

A SPECIAL TOWN MEETING of the Electors and Citizens qualified to vote at Town Meetings of the Town of Durham will be held in the 3rd Floor Meeting Room, Town Hall, on Monday, November 23, 2015 at 8:00 p.m. for the following purpose:

1. To transfer \$620,000 from #9580 Fire Apparatus Reserve to #6700-474 Fire Apparatus for the Replacement of Durham Engine #4 and Associated Equipment as recommended by the Board of Finance at the October 27, 2015 meeting.

Laura L. Francis
First Selectman

John T. Szewczyk
Selectman

Steven A. Levy
Selectman

MOTION BY LAURA FRANCIS, SECONDED BY STEVE LEVY, TO SET NOVEMBER 23, 2015, 8:00 P.M., 3RD FLOOR MEETING ROOM, TOWN HALL, AND TO APPROVE CALL TO SPECIAL TOWN MEETING AS PRESENTED. ALL AYE

9. Approval of Board of Selectmen meeting minutes:

a) Regular meeting November 9, 2015

MOTION BY LAURA FRANCIS, SECONDED BY STEVE LEVY, TO APPROVE NOVEMBER 9, 2015 MEETING MINUTES AS AMENDED. ALL AYE

10. Selectmen's comments

None

11. Old/New business

- a) L. Francis will be attending a meeting with Superintendent Veronesi, BoE Chair Kerrie Flanagan, and Middlefield First Selectman to discuss the process for re-purposing Korn School on December 3rd. S. Levy asked if he could attend the meeting (and public) L. Francis said she would call the Superintendent and express his desire to participate.
- b) Work is still being done on the maintenance plan for the Guilford Road property.
- c) Groundwater Ordinance update; the draft ordinance will be going to town meeting on December 14th. A letter will be sent to all residents affected by the ordinance and a copy will be given to the selectmen.
- d) November 21st is Middletown Elk's Durham/Middlefield night from 6-11:00 p.m. Laura will be out of town and asked the selectmen if they wanted to attend.
- e) RST October 2015 monthly report; TFC Morello, 119 calls for service, 3 criminal investigations, 2 motor vehicle accidents; 1 with injuries, 22 motor vehicle infractions, 4 motor vehicle warnings, and 8 criminal investigations. Motor vehicle enforcement was conducted on Tuttle Road, Route 77/Mica Hill Road, Old Blue Hills, Creamery/Cedar. TFC Morello attended 6 miscellaneous events during the month.
- f) Animal Control monthly report for October 2015; 2 barking dog complaints, 2 bite reports/quarantine orders, 2 cat calls, 3 lost/found animal reports, 11 roaming dog complaints, 1 wildlife call.

12. Public Comments

Chuck Stengel spoke to the Blight Ordinance; he reminded the Board that the town owns two buildings in disrepair and the urgency of moving forward with the public safety project with town approval. He also asked if the Board of Finance Chairs were being invited to the process meeting for re-purposing Korn School. L. Francis responded yes.

MOTION BY LAURA FRANCIS, SECONDED BY STEVE LEVY, TO ADJOURN TO EXECUTIVE SESSION AT 7:47 P.M. ALL AYE

13. Executive Session – Personnel matter; discussion pertaining to possible retirement agreement

MOTION BY LAURA FRANCIS, SECONDED BY JOHN SZEWCZYK, TO RE-CONVENE REGULAR MEETING AT 8:40 P.M., ALL AYE

14. Approval for First Selectman to sign retirement agreement

MOTION BY LAURA FRANCIS, SECONDED BY STEVE LEVY, TO GRANT APPROVAL TO THE FIRST SELECTMAN TO SIGN RETIREMENT AGREEMENT with Kurt Bober. ALL AYE

15. Adjourn

Meeting adjourned at 7:50 p.m.

Respectfully submitted,

Beth Moncata