

BOARD OF SELECTMEN'S MEETING  
7:00 P.M., MONDAY, JULY 13, 2015  
3<sup>RD</sup> FLOOR MEETING ROOM, TOWN HALL

Meeting Minutes

1. Call to order and roll call  
Laura Francis called the meeting to order at 7:00 p.m. and led with the pledge of allegiance. Steve Levy and John Szewczyk present.
2. Approval of the agenda  
MOTION BY LAURA FRANCIS SECONDED BY STEVE LEVY TO APPROVE AGENDA AS PRESENTED. ALL AYE
3. Public comment - none
4. Agricultural Commission appointment  
MOTION BY LAURA FRANCIS SECONDED BY STEVE LEVY TO RE-APPOINT WARREN HERZIG AS A REGULAR MEMBER OF THE AGRICULTURAL COMMISSION FOR A THREE YEAR TERM TO EXPIRE JULY 31, 2018. ALL AYE

MOTION BY LAURA FRANCIS SECONDED BY STEVE LEVY TO RE-APPOINT MELISSA (GREENBACKER) DZIURGOT AS A REGULAR MEMBER OF THE AGRICULTURAL COMMISSION FOR A THREE YEAR TERM TO EXPIRE ON JULY 31, 2018. ALL AYE

MOTION BY LAURA FRANCIS SECONDED BY STEVE LEVY TO RE-APPOINT PHYLLIS NAPLES AS AN ALTERNATE MEMBER OF THE AGRICULTURAL COMMISSION FOR A THREE YEAR TERM TO EXPIRE JULY 31, 2018. ALL AYE

5. Clean Energy and sustainability Task Force appointments  
MOTION BY LAURA FRANCIS SECONDED BY STEVE LEVY TO APPOINT SHEEHAN MICHAEL TO THE CLEAN ENERGY AND SUSTAINABILITY TASK FORCE TO FILL A FEBRUARY 2016 VACANCY. ALL AYE
6. Ethics Commission appointment  
MOTION BY LAURA FRANCIS SECONDED BY STEVE LEVY TO APPOINT DEBRA PROCTOR TO A REGULAR MEMBER OF THE ETHICS COMMISSION FOR A THREE YEAR TERM TO EXPIRE MAY 1, 2018. ALL AYE
7. Approval for the First Selectman to enter into a three year lease agreement with Windsor Gold Star, LLC  
L. Francis noted that a termination clause, Item #28 in agreement, has been added.

MOTION BY LAURA FRANCIS SECONDED BY JOHN SZEWCZYK TO GRANT APPROVAL TO THE FIRST SELECTMAN TO ENTER INTO AN THREE YEAR LEASE AGREEMENT WITH WINDSOR GOLD STAR LLC. ALL AYE

8. Approval for the First Selectman to enter into agreements with AOS (Advanced Office Systems) for IT Services for fy15-16
  - a) Managed Workstation
  - b) Block Time
  - c) Symantec Antivirus Cloud
  - d) Managed Backup

MOTION BY LAURA FRANCIS SECONDED BY JOHN SZEWCZYK TO GRANT APPROVAL TO THE FIRST SELECTMAN TO ENTER INTO AGREEMENTS; MANAGED WORKSTATION, BLOCK TIME, SYMANTEC ANTIVIRUS CLOUD, MANAGED BACKUP, WITH AOS FOR FY15-16 AS PRESENTED BY THE IT COORDINATOR. ALL AYE

9. Approval for the First Selectman to enter into an agreement with Tyler Technologies for Unvers & Web Hosting & Landisc Maintenance Renewal fy15-16  
MOTION BY LAURA FRANCIS SECONDED BY STEVE LEVY TO GRANT PERMISSION TO THE FIRST SELECTMAN TO ENTER INTO AN AGREEMENT WITH TYLER TECHNOLOGIES FOR UNIVERS & WEB HOSTING & LANDISC MAINTENANCE RENEWAL FY 15-16 AS PRESENTED BY THE TOWN ASSESSOR
10. Approval for the First Selectman to enter into agreement with Operation Fuel, Inc. for fy15-16  
MOTION BY LAURA FRANCIS SECONDED BY STEVE LEVY TO GRANT PERMISSION TO THE FIRST SELECTMAN TO ENTER INTO AN AGREEMENT WITH OPERATION FUEL, INC. FOR FY15-16 AS PRESENTED BY SOCIAL SERVICES COORDINATOR. ALL AYE
11. Request from Ambulance Corp to use Sole Source Procurement provision for purchase of Lucas Device  
Tom Wimler, Chief of Service DVAC, was requesting use of sole source provision after attempting to come up with quotes for the CPR device. The only one that meets the DVAC criteria and the only one that Middlesex Hospital has been sponsoring, is the LUCAS devise which is battery operated. The others tend to be powered by oxygen tanks and use too much oxygen with the new protocol.  
  
MOTION BY LAURA FRANCIS SECONDED BY STEVE LEVY TO GRANT PERMISSION TO THE DURHAM AMBULANCE CORP TO USE SOLE SOURCE PROCUREMENT PROVISION FOR PURCHASE OF THE LUCAS DEVICE. ALL AYE
12. Request from the Library Board of Trustees to serve wine at their Annual Summer Reunion to be held on August 21, 2015 at the Durham Library  
MOTION BY LAURA FRANCIS SECONDED BY STEVE LEVY TO GRANT PERMISSION TO THE LIBRARY BOARD OF TRUSTEES TO SERVE WINE AT THEIR ANNUAL SUMMER REUNION TO BE HELD ON AUGUST 21, 2015 AT THE DURHAM LIBRARY. ALL AYE
13. Request from the Tax Collector for approval of annual tax abatement for Trinity Corporation per STM dated 3/1/93  
MOTION BY LAURA FRANCIS SECONDED BY STEVE LEVY TO GRANT REQUEST FOR APPROVAL OF ANNUAL TAX ABATEMENT FOR TRINITY CORPORATION PER STM DATED 3/1/93 AS PRESENTED BY THE TAX COLLECTOR. ALL AYE
14. Tax refunds  
MOTION BY LAURA FRANCIS SECONDED BY STEVE LEVY TO APPROVE A TOTAL OF SIX (6) TAX REFUNDS TOTALING \$816.94 AS PRESENTED BY THE TAX COLLECTOR. ALL AYE
15. Approval of Board of Selectmen meeting minutes:  
a) Special meeting, June 29, 2015  
MOTION BY LAURA FRANCIS SECONDED BY STEVE LEVY TO APPROVE SPECIAL MEETING MINUTES OF JUNE 29, 2015 AS PRESENTED. ALL AYE
16. Selectmen's comments  
MOTION BY JOHN SZEWCZYK THAT AS OF JANUARY 9, 2013 THE TOWN OF DURHAM IS NOW AN AGGRIEVED PARTY AS IT IS SPLIT INTO TWO DIFFERENT ASSEMBLY DISTRICTS WHICH IS CLEARLY AND EXPRESSLY AGAINST XV OF THE CONNECTICUT CONSTITUTION ADOPTED 11/26/1980) AND THAT THE TOWN OF DURHAM APPEAL THIS DECISION BY USING ANY AND ALL NECESSARY LEGAL MEANS IN ORDER TO BE MADE WHOLE IN ACCORDANCE WITH THE CONNECTICUT STATE CONSTITUTION. NO SECOND. MOTION FAILED.

J. Szweczyk asked for an update on the new RST. L. Francis stated that Trooper Morello is very communicative and checks in every day. He is responding personally to service requests when possible. He has attended meet and greets at the farmers market, DVFC, DFA, and has been on-site inspections with the Zoning Enforcement Officer.

## 17. Old/New business

- 1.) A response was received from the CT DOT in reference to a request for a study of the intersection of Route 68 and Maple Avenue. CT DOT visited the location and feel that there is a capacity problem. They changed the signal light timing to reduce queuing on Route 68. They noted a long term solution of a left hand turn lane on Route 17, however there are physical challenges to that solution. They will re-visit the site to see if there are any physical changes that can be made on Maple Avenue to enhance the site line.
- 2.) Deerfield Farm update; On July 7, 2015 Rodger Craig Pump & Well Service LLC out of Southbury, CT did a camera inspection of the well. There is a second pitless adapter installed in the well at 6 feet, no one knows if the pitless has been plugged or if it is open ended someplace. No fracture, holes, or splits in the casing were noted at time of inspection. There was no evidence of water seeping in at drive shoe. There is not a backflow preventer on the water line to isolate the water for the animals and the water in the processing room.

The following recommendations were made: 1.) dig up the well and install a 1" plug in the second pitless to eliminate possibility of contamination from the surface. 2.) Install backflow preventer between water for barn and processing room. 3.) Install sediment filer and UV light to ensure the water into the processing room remains bacteria free. 4.) Thoroughly chlorinate the entire system after the above work has been completed. On Tuesday, July 14<sup>th</sup> L. Francis will be meeting with Asst. Health Director Bill Milardo and Rick Huntley to review recommendations and develop a plan of action.

L. Francis noted that B. Milardo did ask the contractor if he felt the tank had any effect on the well and the contractor did not think so. B. Milardo will continue with regular testing throughout the process.

Roger Kleeman stated that he understood that the well did not have to be dug up to install the plug but could be addressed by using a wire. L. Francis noted that Jeff Parmelee would be consulted due to his knowledge of the well.

L. Francis also stated that although there is no law that requires a lock on the well cap Melynda Naples cannot locate one. R. Kleeman suggested contacting Morris Pipe & Supply on Commerce Circle.

- 3.) Chiefs Council Update - Monthly reports; L. Francis stated that she is currently receiving monthly reports from the Resident State Trooper. Ambulance Corp; received report in raw numbers and will be requesting documentation on how calls are being met. Fire Dept; they are moving over to a new system and L. Francis expects to receive a report next month. ACO; received a report this month but felt there is too much personal information in it to share; will be asking for a revision. Emergency Management; received storm reports but would like monthly. L. Francis asked the Selectmen to let her know if there are any other departments that they would like monthly reports from.
- 4.) L. Francis met with Jon Brayshaw and Sargent Derry of Troop F to discuss a regional approach to share a 2<sup>nd</sup> shift Trooper; 50/50 split with Middlefield, regular position for 1 year (year to year). She explained that the RST budget was funded 100% for fy15-16 and the town is now responsible for 85% from the State. There will be a balance in that account and will be requesting an allocation for Durham's share from the Board of Finance at their meeting on July 21<sup>st</sup>. L. Francis stated if this is approved an Interlocal Agreement would need to be put in place.

S. Levy noted that he felt this would be a good time to try a regional approach as it would be budget neutral and was in favor of the request. J. Szewczyk noted that he is in favor of more enforcement in the community but was not sure about the cost right now and would like solid numbers and opportunity to hear from the community.

- 5.) L. Francis stated she met with Trooper Kelly to see a new traffic machine Middlefield purchased that collects vehicle activity data by video and generates reports that can be used in planning. She will be discussing the purchase of a machine for Durham at the next Board of Finance meeting in July.
- 6.) Ninety four people visited DMIAAB on the Friday after the storm to bring in trees and brush.
- 7.) A community service project is being held on Tuesday evening at the Main Street home of the Walker family to repair damage done to their property when people drove over their lawn to avoid a tree that fell on Main Street during the last storm. The area will be raked out and seeded.

18. Public Comments

D. Viola asked what the RST salary and benefits total and noted she felt that the town was doing ok with one RST. She also stated that she does not approve of the traffic machine.

D. Viola noted that she felt fireworks this July 4<sup>th</sup> were out of control and felt there should be more enforcement. L. Francis stated that she did not receive any complaints nor did the RST.

R. Kleeman questioned if the LUCAS device was being purchased from the manufacturer direct or a sole supplier.

19. Adjourn

Meeting adjourned at 8:10 p.m.

Respectfully submitted,

Beth Moncata