

SPECIAL BOARD OF SELECTMEN'S MEETING  
5:00 P.M., WEDNESDAY, APRIL 1, 2015  
3<sup>rd</sup> FLOOR MEETING ROOM, TOWN HALL

Meeting Minutes-REVISED

1. Call to order and roll call

Laura Francis called the meeting to order at 5:00 p.m. and led with the pledge of allegiance. Steve Levy present. John Szewczyk arrived at 5:55 p.m.

Others in attendance: Martin Anderson, Laurie Tuttle, Rosemarie Naples, Loraine Coe, Molly Nolan, Jonathan Handley, Peter Tyc, Jane Eriksen, Trish Connelly, Francis Willett, Maryjane Malavasi

2. Approval of the agenda

MOTION BY LAURA FRANCIS SECONDED BY STEVE LEVY TO APPROVE AGENDA AS PRESENTED. TWO AYE

3. Public comment

None

4. Fire Marshal Office appointments

MOTION BY LAURA FRANCIS SECONDED BY STEVE LEVY TO ACCEPT WITH GRATITUDE THE RESIGNATION OF DAVID STEELE AS DEPUTY FIRE MARSHAL. TWO AYE

MOTION BY LAURA FRANCIS SECONDED BY STEVE LEVY TO APPOINT JONATHAN HANDLEY AS DEPUTY FIRE MARSHAL EFFECTIVE APRIL 1, 2015. TWO AYE

MOTION BY LAURA FRANCIS SECONDED BY STEVE LEVY TO APPOINT PETER TYC AS FIRE INSPECTOR EFFECTIVE APRIL 1, 2015. TWO AYE

5. ACO position update

Steve Levy stated that members of the Animal Control Search Committee have agreed to meet again and asked for a specific charge. L. Francis asked that the committee come up with a candidate listing by contacting the final three applicants selected in December 2013 to see if they are still interested and also adding the current Assistant Animal Control Officer John Miller to the list. Meet to review and rank applicants and then start the interview process.

6. Approval for the First Selectman to enter into a service agreement with Mob Action Games LLC for My Town Trails App 4/2015 - 3/2016

L. Francis stated for the record and full disclosure that her son, Eric Francis is affiliated with Mob Action Games. She stated that My Town Trails is a mobile trails application that gives municipal agencies exclusive administrative privileges to add, edit, and manage maps and descriptions for every trail in town. The enduser can keep track of the trails they traveled, view their current location, track their progress, get general safety and GPS tracking tips, emergency protocols, and first aid information. E. Francis and Tim Laubacher presented the application to the Conservation Commission who voted to go forward with the app.

MOTION BY STEVE LEVY SECONDED BY JOHN SZEWCZYK TO GRANT APPROVAL TO THE FIRST SELECTMEN TO ENTER INTO A SERVICE AGREEMENT WITH MOB ACTION GAMES LLC FOR MY TOWN TRAILS APP 4/2015-3/2016. S. LEVY, J. SZEWCZYK; AYE. L. FRANCIS; ABSTAIN.

7. Arboricultural contract extension

Tree Warden, Tim Larkin requested that the current contract with Lutz Tree Service of Middletown be extended for one more year. All requirements, specifications, and pricing will remain the same.

MOTION BY LAURA FRANCIS SECONDED BY STEVE LEVY TO EXTEND ARBORICULTURAL CONTRACT FOR FY15-16. TWO AYE

8. FY15-16 budget

L. Francis thanked the Board of Finance for all their hard work done on the budget and noted that this meeting was allowing departments one more opportunity to address their budget requests.

#4035-152 Fire Marshal

Bill Witecki requested \$290 be restored to his dues and meeting line; the cost covers meals for state fire marshal personnel during the Durham Fair or in the event of a fire.

4000-Emergency Management - Francis Willett

#152 seeking restoration of \$50; dues and memberships to Valley Shore, CT Emergency Management Association, and International Association of Emergency Management in the amount of \$50/each. Annual meeting costs are free if annual dues are paid.

#158 seeking restoration of \$800 for the purchase of a multi-functional printer. The department loaned their printer to the Selectmen's office and finds it unacceptable to take it back during emergencies leaving their department without one.

#221 seeking restoration of \$200. F. Willett will provide a list of training opportunities and costs associated.

#301 requested \$200 be restored to CAD Paging. He noted this was actual cost, that the Fire Marshal office, EM, Fire, Ambulance, and DART are all activated thru paging.

4020-Volunteer Fire Department - Francis Willett

#552 seeking increase in new line Tires; 10 tires, \$500/each totaling \$5,000

#553 fuel, seeking increase of \$100; the Board noted this line was reduced to historical spending.

#401 Capital Equipment; the Board noted this line was reduced to \$12,000 based on the reduction of tool expense due to the fact that all new vehicles are being outfitted with new tools and are part of the cost of the vehicle.

#5003-Library Buildings and Grounds - Jane Eriksen, Trish Connelly

Jane Eriksen noted her disappointment regarding cuts in the Library budget. She stated that PALS has been able to pick up the cost of a lot of programming and garden maintenance in the past but is now seeing a reduction in revenue through fundraising. She also noted that the Library completed a strategic plan and based their budget accordingly.

#5003-455; Trish Connelly requested the restoration of \$1,000 for garden maintenance that PALS had funded in the past and could not currently support. M. Malavasi talked about the towns' auditor's recommendation of submitting monthly reports that would be shared with the Board.

#5004-Library Books and Media; T. Connelly noted that this budget has been flat for eleven consecutive years; books and cd's have gone up 1% a year. She informed the Board that the Governor has proposed two budget cuts; the first cutting the Connecticut program that allows sharing amongst libraries. If this program is eliminated reimbursement funds of \$17,000-\$18,000 a year would be lost, which were used in prior years to supplement the budget. The second would be the elimination of the consortium; if this is eliminated there will be an increased cost in purchases due to the loss of discounts.

General Budget discussion

John Szewczyk stated that he felt that elected official salaries should be re-evaluated every four years, stating he feels yearly salary increases are bad public policy and we should follow recommendations of the Compensation Review Board instead of having elected officials dictate their

own salaries. S. Levy stated that he does not like the idea of a large spike every four years and noted that he does not know enough about how other towns deal with this type of issue.

John Szewczyk noted he thought \$600,000 in reserve for building maintenance was too high. Rosemarie Naples stated that these funds are reserved for maintenance on all town buildings and the transfer is required to go to town meeting.

Steve Levy asked if the Ambulance Corp was submitting monthly financial reports to their Board. L. Coe stated that the Board has received two reports over the last 12 months.

9. Adjourn  
Meeting adjourned at 7:30 P.M.

Respectfully submitted,

Beth Moncata