

Board of Finance
Special Meeting June 8, 2016

Meeting Minutes - AMENDED

Members present: Loraine Coe, Martin Anderson, Chuck Stengel, Rosemarie Naples, Laurie Tuttle.

Members absent: Molly Nolan.

Also present: Laura Francis, Maryjane Malavasi

1. The meeting was called to order in the 2nd Floor Conference room of Town Hall at 7:00 pm by Chairman Coe. The Board wished a very special Happy Birthday to Rosemarie Naples on her 88th birthday today.
2. Public Comment: None.
3. Set Mill Rate for FY 2016-2017:

Ms. Francis noted that due to the town's membership with CCM and COST, we received timely and informative data that kept us up to date on the status of the State budget.

Ms. Malavasi noted that Board of Finance used the Governor's budget figures in its proposed budget sent to town meeting on May 9, 2016. Since that time, the State budget has been revised by the Legislature and signed by Governor Malloy on June 2, 2016.

With the June 2nd signing of the state budget, the motor vehicle mill rate cap was increased from the anticipated 32.00 mills to 37.00 mills. Therefore, the Town on Durham will not reach the cap this year and will not require funding from the State Municipal Revenue Sharing account for this item. That anticipated amount has been eliminated from the Town's budget. In its place the Town will receive an increased appropriation from the General State Municipal Revenue Sharing fund. As a result, the Town of Durham will be able to levy one mill rate for all taxable property for the coming fiscal year.

The net change in revenue projections for the 2016-2017 fiscal year is an increase of \$193,082; mainly due to a budgetary increase in the ECS grant in comparison to what was proposed by the Governor. A calculation of this revenue change and its effect on the mill rate is included at the end of the minutes.

Ms. Malavasi stated that Section 5.1.8 Laying Taxes of the Town of Durham Charter, 2006, states that “After the Board of Assessment Appeals has finished its duties, and a Grand List has been completed, and after considering other estimated yearly income of the town, the Board of Finance shall meet to lay a tax on the expense and appropriations of the town for the ensuing year, and to absorb any revenue deficit of the town at the end of the current fiscal year.”

Although the budget line items have already been set by town meeting, the net effect of the increased revenue projection and change in motor vehicle tax cap equates to a mill rate of 35.31 for all taxable property.

Motion made by Martin Anderson, seconded by Laurie Tuttle, to set the mill for the 2016-2017 fiscal year at 35.31 mills on the Grand List of October 1, 2015, as adjusted, in the amount of \$688,299,663. Said tax shall be due and payable as follows: Real Estate - ½ payable July 1, 2016, ½ payable January 1, 2017. Taxes in the amount of \$100.00 and less shall be payable in full July 1, 2016. Personal Property – ½ payable July 1, 2016, ½ payable January 1, 2017. Taxes in the amount of \$100.00 or less shall be payable in full July 1, 2016. Motor Vehicle – payable in full July 1, 2016. Motor Vehicle Supplemental – payable in full January 1, 2017. All aye.

The Board discussed avenues that will be taken to get the word out to the public. They agreed to include the Mill Rate Analysis, as presented, and a written explanation placed on the town’s website.

4. Seward & Monde engagement Letter for the June 30, 2016 audit:

Motion made by Martin Anderson, seconded by Rosemarie Naples, to authorize the Board Chairman to sign the Seward & Monde engagement Letter for the June 30, 2016 audit. All aye.

5. Adjournment: The meeting was adjourned at 7:18 pm.

Respectfully submitted,
Maryjane Malavasi, Finance Director

Analysis of mill rate:

	ACTUAL	CURRENT	ESTIMATE	REQUESTED	TOWN MTG	STATE	BUDGETARY
	2014-2015	2015-2016	6/30/2016	2016-2017	2016-2017	BUDGET	DIFFERENCE
STATE REVENUE							

43300	SOC PHONE ACCESS LINE		20,561	21,000	20,500	21,000	21,000	21,000	21,000	-
43301	MUNICIPAL GRANTS IN AID		144,740	153,897	153,897	153,897	153,897	153,897	153,897	-
43302	MISC STATE REVENUE		166	2,000	1,000	1,000	1,000	1,000	1,000	-
43304	CASINO FUNDS		23,579	23,789	22,264	21,050	21,050	20,996	20,996	(54)
43305	HOMEOWNERS TAX RELIEF		40,872	41,000	38,241	41,000	41,000	41,000	41,000	-
43306	ELDERLY TAX RELIEF		878	850	852	852	852	852	852	-
43307	VETERANS TAX RELIEF		18,472	13,618	17,275	17,000	17,000	17,000	17,000	-
43310	DWI GRANT		11,670	20,775	20,775	19,350	19,350	19,350	19,350	-
43311	YOUTH SERVICES GRANTS		18,937	18,937	18,253	18,653	18,653	18,653	18,653	-
43315	MUNICIPAL REVENUE SHARING - SALES TAX FUND		-	-	-	215,949	35,376	150,019	150,019	114,643
43319	MUNICIPAL REVENUE SHARING - MOTOR VEHICLE		-	-	-	-	84,374	-	-	(84,374)
43316	PUBLIC SAFETY GRANTS		-	3,701	2,145	3,701	-	-	-	-
43407	WORKFORCE ALLIANCE		16,127	21,000	17,000	21,000	21,000	21,000	21,000	-
43410	LOCAL CAPITAL IMPR. PROGRAM		54,147	52,321	52,321	52,432	52,432	52,432	52,432	-
43411	SOC TOWN AID ROAD IMPROVEMENTS GRANT		222,769	222,769	222,642	222,641	222,641	222,641	222,641	-
43420	TOWN CLERK-RECORDS RESTORATION		5,000	3,000	4,000	4,000	4,000	4,000	4,000	-
43500	JUDICIAL BRANCH RECEIPTS		2,488	2,000	1,780	2,000	2,000	2,000	2,000	-
43601	GRANT IN LIEU OF STATE PROPERTY		19,798	18,677	-	124	124	123	123	(1)
TOTAL STATE REVENUES			\$ 600,204	\$ 619,334	\$ 592,945	\$ 815,649	\$ 715,749	745,963	745,963	30,214
EDUCATIONAL COST SHARING (ECS)				3,993,506	3,973,181	3,973,181	3,778,017	3,940,885	3,940,885	162,868
NET INCREASE IN EXPECTED REVENUES										193,082
APPROVED TOTAL TO BE RAISED BY TAXES										24,493,545
ADDITIONAL STATE REVENUE										(193,082)
ADJUSTED ANTICIPATED TAXES TO BE RAISED										24,300,463
TOTAL GRAND LIST										688,299,663
MOTOR VEHICLE TAX CAP 37.00										35.31

								REAL ESTATE AND PERSONAL PROPERTY	35.31
								MIL RATE SET AT	35.31