

Special Board of Finance Budget Meeting  
6:00 p.m., Monday, March 28, 2016  
2<sup>nd</sup> Floor Conference Room, Town Hall

### Minutes

1. Call to order

Lorraine Coe called the meeting to order at 6:07 p.m.

In attendance: Lorraine Coe, Rosemarie Naples, Laurie Tuttle, Molly Nolan, Martin Anderson via phone, Chuck Stengel via phone

Others in attendance: Maryjane Malavasi

2. Public Hearing Preparation

Lorraine Coe recommended that the budget be broken up among the members so that each member will be responsible to answer questions on their portion during the public hearing.

Lorraine will start the public hearing with an introduction that is gives a broad overview of the budget, the process that the board went through, and the issues that they had to overcome.

Next, Lorraine will go through the PowerPoint presentation; asking people to hold their questions until later.

Then the audience will have the opportunity to ask questions or make comments on the budget in blocks by category. The categories will be broken up by board members in the following way:

- Elected Officials - Lorraine
  - Professional Services - Lorraine
  - Town Commissions - Chuck
  - General Expenses - Laurie
  - Public Works - Martin
  - Public Safety - Laurie & Chuck
  - Health & Welfare - Molly
  - Library - Rosemarie
  - Recreation - Rosemarie
  - Miscellaneous - Rosemarie
  - Environmental Services - Martin
- Capital & Reserve - each person will answer specific questions on their own section above

The PowerPoint draft was reviewed and changes were made. A final draft will be sent out to all members once the edits are made.

3. Public Comment - None.

4. Adjournment: The meeting was adjourned at 7:15 pm.

Respectfully submitted,  
Maryjane Malavasi