

Received: March 10, 2016
3:33 Pm
Office of the Town Clerk

Special Board of Finance Budget Meeting
6:00 p.m., Monday, March 7, 2016
2nd Floor Conference Room, Town Hall

Minutes

1. Call to order

Lorraine Coe called the meeting to order at 6:00 p.m.

In attendance: Lorraine Coe, Rosemarie Naples, Laurie Tuttle, Martin Anderson, Chuck Stengel, Molly Nolan (6:30)

Others in attendance: Maryjane Malavasi, Carleton Stoup, Brian Mayle JK Energy solutions

2. Energy Efficiency Project, Durham Public Library

Brian Mayle, State Certified Senior Energy Consultant with JK Energy Solutions was in attendance. He explained that JK Energy Solutions is a provider of energy efficient facility upgrades who partner with utility companies to deliver energy conservation measures; in this case, lighting efficiency and mechanical equipment controls and mechanical replacements through the Town's energy provider, Eversource. After visiting the location and working with Dick McManus over the last year on several town buildings, he presented a proposal for the Library that included retrofit work for interior and exterior lighting, HVAC Systems and Controls with roof top units. A large portion of the project would be financed through the Eversource Small Business Energy Advantage Program at 0% interest for four years. He noted that doing both projects together would a) increase the utility conservation incentive and b) would allow forgoing another year of maintenance costs on the heating/cooling system. He then gave the following project breakout for

Total Cost of Project:	\$177,416.09	
Utility conservation incentive	\$ 16,595.58	
Net Total	\$160,820.20	
Anticipated annual savings after install	\$ 6,238.91	
Monthly anticipated savings	\$ 519.91	
Monthly payment at 0% interest	\$ 1,949.66	Payback Period 4 years
Unfinanced Balance	\$ 67,237.00	

M. Malavasi reiterated ongoing conversations the Board has had on the existing heating/cooling system being close to 20 to 25 years old, and stated that over the past two years the town has expended \$18,900 in direct repairs to the system. She also stated that Dick McManus could not attend the meeting but wanted to state for the record that he was very confident in the direction, work and product being presented by JK Energy. He also noted that he felt the current system would need to be replaced over the next five years.

Board members discussed the expected lifetime of the current system and amount of direct repairs that have been being made on the antiquated system. The benefit of the incentive and 0% interest. The Board spent some time discussing and challenging the HVAC energy savings. However, the

Board felt that the project had merit even with its open questions. There was also discussion surrounding work that would need to be done prior to the installation and associated costs.

MOTION BY MARTIN ANDERSON, SECONDED BY ROSEMARIE NAPLES, TO RECOMMEND THE BOARD OF SELECTMEN ENTER INTO AN AGREEMENT WITH THE CT LIGHT AND POWER COMPANY, DOING BUSINESS AS EVERSOURCE ENERGY SMALL BUSINESS ENERGY ADVANTAGE PROGRAM FOR THE PROPOSED INTERIOR AND EXTERIOR LIGHTING, HVAC SYSTEMS AND CONTROLS WITH ROOF TOP UNITS FOR THE PUBLIC LIBRARY AS PRESENTED. ALL AYE

MOTION BY MARTIN ANDERSON, SECONDED BY ROSEMARIE NAPLES, TO RECOMMEND THE BOARD OF SELECTMEN CALL A TOWN MEETING TO TRANSFER \$67,237 FROM #9220 BUILDING RESERVE TO #9450105-57206 BUILDINGS/LIBRARY CIP FOR UNFINANCED BALANCE/BUY DOWN FOR THE INSTALLATION OF INTERIOR & EXTERIOR LIGHTING, HVAC SYSTEMS AND CONTROLS WITH ROOF TOP UNITS AT THE PUBLIC LIBRARY. ALL AYE

3. 2016-2017 Budget Workshop/Hearing

4036-Fire Marshal Wages

Board members reviewed information received from the Compensation Review/Personnel Policy Commission following a request they made for a salary review for the Fire Marshal office.

Department Name	Object	Remarks	Total Request
4508 Human Services		Approved as presented	17,560
4515 Social Services		Approved as presented	330
4518 Transportation Services		Approved as amended/BoS	41,545
4570 Youth Services		Approved as presented	44,653
4599 Senior Board	115 Program	Approved at \$12,480	17,030
MOTION BY ROSEMARIE NAPLES TO KEEP YOGA INSTRUCTOR HOURLY WAGE AT \$40/PH, NO SECOND			
MOTION BY CHUCK STENGEL, SECONDED BY LAURIE TUTTLE, TO INCREASE HOURLY WAGE FOR YOGA INSTRUCTOR TO \$42/PH WITH A MAX BUDGET LINE AMOUNT OF \$12,480. ALL AYE			
5002 Library I/T		Approved as presented	41,050
5003 Library Building & Grounds	New; Small Business Energy Advantage	17,157	60,007
5004 Library Books/Media		Approved current year	52,000
5005 Library expenses		Approved as amended/BoS	14,235
5006 Parking lot lease		Approved as presented	3,402
5505 Recreation expense		Approved as presented	23,950
5510 Activity Center		Approved as presented	55,094

6010 Tax refunds		Approved as presented	38,518
6020 Contingency		Approved as presented	109,000
6030 Farmers Market		Approved as presented	1,000

4. Adjournment

Meeting adjourned at 9:00 p.m.

Respectfully submitted,
Beth Moncata