

Special Board of Finance Budget Meeting
6:00 p.m., Wednesday, March 2, 2016
2nd Floor Conference Room, Town Hall

Minutes

1. Call to order

Lorraine Coe called the meeting to order at 6:00 p.m.

In attendance: Lorraine Coe, Rosemarie Naples, Laurie Tuttle, Martin Anderson, Chuck Stengel

Absent: Molly Nolan

Others in attendance: Laura Francis, Maryjane Malavasi, Carleton Stoup, James Ledford

2. 2016-2017 Budget Workshop/Hearings

#4025 Fire Department Trustees

James Ledford requested \$28,900 in capital requests for repairs, maintenance, and kitchen appliance replacement at the fire house. Mr. Ledford expressed his concern over how he must go through the facilities department and obtain quotes for the work that needs to get done. Ms. Francis noted that all town departments must go through the same procedure as outlined in the town's procurement policy. Ms. Malavasi discussed the process by which the town budgets for all buildings under one reserve fund and then prioritizes what needs to be done each year.

Mr. Ledford stated that his priorities are the ceiling tiles & light replacement and the replacement of a stove in the kitchen and a freezer currently in the shed.

Ms. Francis reported on a project available through Eversource that would replace the light fixtures at the Fire House.

Based on current year funding, the board requested that the ceiling tiles and lights be replaced, the walls washed instead of painted, and the blinds be purchased for the fire house. These items to be done by June 30, 2016. Ms. Malavasi will work with Mr. McManus to ensure these projects are completed.

#4000	Emergency Management	5,436
	Stipend reduced to \$1,000; #157 reduced to zero; #314 reduced to \$350; #348 reduced to 259.	
#4014	Animal Control Salaries	17,171
#4015	Animal Control Department	10,628
	#157 reduced to zero; #221 reduced to 200; #305 reduced to 300; #353 reduced to zero; #552 increases to 150; #553 reduced to 300	
#4018	Public Safety Vehicle Maint	10,000
#4019	Storm Emergencies	20,000

#4020	Volunteer Fire Department	79,055
	#157 \$200 moved to General Expenses budget	
#4025	Fire Company Trustees	14,850
#4030	Volunteer Ambulance Company	31,496
	#213 reduced to 3,000; #221 reduced to \$5k, #552 reduced to \$2,000	
#4031	Public Safety Data System	11,137
#4035	Fire Marshal Office	3,000
#4045	Fire Pond Fund	4,000
#4055	Resident State Trooper Office	42,070
	#135 reduced to 3,500	
#4057	Fair House	2,400
#4070	Burning Official	
	Ms. Malavasi asked to send letter asking Mr. Planeta for backup for his requested increase	

3. Adjournment

Meeting adjourned at 9:17 pm. Motion made by Martin Anderson, and seconded by Laurie Tuttle.

Respectfully submitted,

Maryjane Malavasi