

Special Board of Finance Meeting  
6:00 p.m., Tuesday, February, 2, 2016  
2<sup>nd</sup> Floor Conference Room, Town Hall

Minutes

1. Call to order

Loraine Coe called the meeting to order at 6:05 p.m.

In attendance: Loraine Coe, Rosemarie Naples, Laurie Tuttle, Martin Anderson, Chuck Stengel, Molly Nolan

Others in attendance: Maryjane Malavasi, Carlton Stoup

2. Additional Appropriations from Reserve

a. Cemetery Company

The Durham Cemetery Company is requesting reimbursement in the amount of \$11,600 which represents 50% of the cost associated with the completion of restoration of historically significant grave markers located in the Old Cemetery. The work was completed by ConservArt LLC. The town and the Durham Cemetery Company have agreed that costs associated with the preservation of historically significant grave markers will be equally divided 50/50.

MOTION BY ROSEMARIE NAPLES, SECONDED BY MARTIN ANDERSON, TO RECOMMEND THE SELECTMEN CALL A TOWN MEETING TO TRANSFER \$11,600 FROM #9280 CEMETERY STONE REPAIRS RESERVE TO #6005-599 CEMETERY STONES FOR THE PRESERVATION OF HISTORICALLY SIGNIFICANT GRAVE MARKERS. ALL AYE

b. Planning & Zoning – Plan of Conservation and Development

The Planning & Zoning Commission is requesting the balance of reserve funds to be used to towards expenses to update current chapters and the creation of new chapters of the Plan of Conservation and Development by the Town Planner, Midstate Planning Consultants LLC.

MOTION BY ROSEMARIE NAPLES, SECONDED BY MARTIN ANDERSON, TO REQUEST THE SELECTMEN CALL A TOWN MEETING TO TRANSFER \$12,500 FROM #9360 PLANNING & ZONING POCD TO #6700-513 P&Z POCD FOR CHAPTER REVIEW OF THE PLAN OF CONSERVATION AND DEVELOPMENT. ALL AYE

c. Public Works – Guardrails

John Jenkins, Road Foreman is requesting the balance of the reserve funds for highway guardrails to be used to repair and/or replace guardrails in various areas of town.

MOTION BY ROSEMARIE NAPLES, SECONDED BY MARTIN ANDERSON, TO REQUEST THE SELECTMEN CALL A TOWN MEETING TO TRANSFER \$17,000 FROM #9690 HIGHWAY GUARDRAILS TO #3010-588 GUARDRAILS. ALL AYE

3. 2016-2017 Budget Workshop

Lorraine Coe presented members with the budget review schedule from last year. Members discussed what departments/commission/committees they would like to meet with during the budget process; planning & zoning, public works, DMIAAB, library, inland/wetlands, social services i.e. transportation services, recreation, conservation, fire company trustees, all public safety departments and the town treasurer.

Members reviewed current budget and capital requests that had a significant change from last year.

4. Adjournment

Meeting adjourned at 7:27 p.m.

Respectfully submitted,

Beth Moncata