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Regional School District 13
Utilization Study Committee
March 9, 2016

Committee members present: Kerrie Flanagan, Victor Friedrich, Norm Nicks
BOE Members present: Jeremy Renninghoff, Francis Willett, and Bob Moore
Staff Members present: Dr. Veronesi, Mr. Melnik

The meeting was called to order at 6:00 p.m.

Public comment: None

On a motion by Mr. Hicks, second Dr. Friedrich the agenda was unanimously approved.

On a motion by Dr. Friedrich, second Mr. Hicks the minutes of the meeting of January 20, 2016 were unanimously approved.

On a motion by Dr. Friedrich, second Mr. Hicks the minutes of the meeting of February 3, 2016 were unanimously approved.

Communication plan - Mrs. Flanagan shared the FAQ document that she and Dr. Veronesi created, based on questions they were asked when they attended the parent organization meetings at the elementary schools as well as other questions submitted by committee members. The committee spent most of the meeting going through every question and made comments and revisions. Mrs. Flanagan will revise the document and the committee will be asked to approve the final draft at the next meeting.

RFP Status – Dr. Veronesi said after the last meeting of the committee she asked Mr. Aram to hold back on the RFP for the School Design Development Study. He is still working on it and is waiting to hear from the committee. It was agreed that it is important to get it out soon as the design development phase will take a long time to complete.

Mr. Melnik said the appraisals for Korn and Lyman arrived at the office yesterday. There are two copies of each appraisal. There were a couple of minor errors in the Lyman document that are being corrected and then the appraisals will be passed on to the Alternative School Use Committee.

The land surrounding Korn School was discussed. All of the acreage for Coginchaug and Korn School is a part of the Korn School site. The appraiser only valued a portion of the land in his evaluation of the school but if the property is sold the portion of land sold with it will have to be determined.

At the next meeting of the Utilization Committee the FAQ's will be finalized and the release date of the RFP will be determined. A draft of the FAQ's will be sent to members prior to the meeting for their review.

Public Comment: Mr. Stoup wants to know what is going to happen to the portable classrooms.

No date for the next meeting was determined.

On a motion by Dr. Friedrich, second Mr. Hicks the meeting adjourned at 6:58pm.

Respectfully submitted, Sue Gaudreau