

TOWN OF DURHAM, CONNECTICUT

CONTRACT DOCUMENTS  
FOR  
FOOTHILLS ROAD CULVERT  
METAL BEAM RAIL IMPROVEMENTS  
DURHAM, CT

ADDENDUM NO. 1  
October 8, 2018

All BIDDERS are hereby notified and warned of the following addition to the CONTRACT DOCUMENTS:

1. The following questions were received from bidders through 10-04-18. Answers are provided below:
  - Q1. "Are there any changes in the rebid documents?".
    - A1. The only revision is the date of the pre-bid meeting, and the date and time of the bid submission; both changed in the Invitation to Bid.
  - Q2. "If NO CHANGES, are bidders required to purchase another set of plans & specs?".
    - A2. Changes were made as described above, but since they were minimal administrative type changes, another set of drawings and Project Manual do not need to be purchased if a bidder already has a set from when this project was bid in September.
2. Attached are minutes of the 10-04-18 Pre-Bid Meeting.

END OF ADDENDUM NO. 1



**Nathan L. Jacobson & Associates, Inc.**

Nathan L. Jacobson & Associates, P.C. (NY)  
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*Consulting Civil and Environmental Engineers Since 1972*

## REPORT OF MEETING

To: File Date: October 4, 2018  
From: J. Howard Pfrommer, P.E. *JHP*  
NLJA #: 08540032  
Project: Foothills Road Culvert, Metal Beam Rail Improvements, Durham, CT  
Subject: Pre-Bid Meeting Minutes  
Copies: Addendum No. 1, Laura Francis, Brian C. Curtis, P.E.

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On this date, a pre-bid meeting was held at the Durham Town Hall commencing approximately at 2:00 pm. The following were present at the meeting:

Geroid Fitzgerald, PJF Construction, [geroidfitzgerald@sbcglobal.net](mailto:geroidfitzgerald@sbcglobal.net)  
James H. Lally, Schumack Engineered Construction, Inc., [schumack@schumackconstruction.com](mailto:schumack@schumackconstruction.com)  
J. Howard Pfrommer, P.E., Nathan L. Jacobson & Associates, Inc., [hpfrommer@nlja.com](mailto:hpfrommer@nlja.com)

The following items were discussed:

1. The pre-bid meeting is not mandatory.
2. Minutes of the pre-bid meeting will be issued in an addendum.
3. The project generally includes the installation of low height reinforced concrete parapets on an existing precast concrete box culvert, and a total of approximately 550 LF of metal beam rail on and off the parapets.
4. Technical portions of the project manual substantially follow Division II and III from the CTDOT Form 817.
5. The engineer's opinion of probable construction costs is in the \$40,000 to \$70,000 range.
6. Bids are due on Friday, October 12, 2018 by 1:00 PM at the Office of the First Selectman.
7. Contract documents can be obtained for a non-refundable fee of \$100 per set from the First Selectman's office. Pdfs are available after the fee has been paid. E-mail [hpfrommer@nlja.com](mailto:hpfrommer@nlja.com) to request pdfs.
8. A complete set of bid submission documents includes (see p. 10 and p. 19):
  - a. Bid
  - b. Non-Collusion Affidavit
  - c. Statement of Bidders' Qualifications
  - d. Bid Bond
  - e. Evidence of authority to do business in the State of CT.



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- f. Contractor's license number.
9. The bid/project is set-up as a lump sum with three unit price items (p. 18).
10. The owner has 60 days to award the contract after bids are opened but it is not anticipated that all of this time will be used because construction is anticipated for November, 2018.
11. Performance and payment bonds are required.
12. Contract time is 30 days from notice to proceed to substantial completion, and; 60 days from notice to proceed to readiness for final payment. Liquidated damages are \$750 per day and \$100 per day, respectively.
13. Contractor is responsible for quality control testing; owner is responsible for quality assurance testing as they deem appropriate.
14. The Town obtained local IWC and PZC approvals.
15. Utilities (Eversource, Frontier, Lighttower, Comcast, Buckeye, CT Water and Wallingford Electric) have been advised of the project – only Eversource responded. No utility work is proposed anyway.
16. Maintenance and protection of traffic is proposed with a single shared travel lane.
17. Not a prevailing wage rate project if bid is under \$100,000.
18. Town funded project (no CHRO). Funds are in-place.
19. Certificates of insurance and full insurance policies will be required for approval prior to execution of the Agreement.

The meeting concluded at approximately 2:30 pm.

**Statement of Accuracy:**

We believe this Report of Meeting accurately reflects what transpired at this meeting. This Report of Meeting will be filed as part of the permanent records for this project. Any questions regarding discrepancies and/or exclusions must be received in writing (emailed comments to [hfrommer@nlja.com](mailto:hfrommer@nlja.com) will be acceptable) at the office of Nathan L. Jacobson & Associates, Inc. for possible amendment within ten (10) working days from receipt of this Report of Meeting. If no questions are received, this Report of Meeting will be considered approved as written.



**Nathan L. Jacobson & Associates, Inc.**  
Nathan L. Jacobson & Associates, P.C. (NY)

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Submitted By:

*J. Howard Pfrommer*

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J. Howard Pfrommer, P.E.

END OF REPORT OF MEETING