

Durham Recreation Summer Employee Job Description 2018

Hours of employment: 20 hours per week

There may be additional hours due to a special program event.

Duration of employment: 7 weeks.

Monday, Wednesday, and Friday: 8:30 am - 12:30 pm, Allyn Brook Park

Tuesday Strong School 4:45pm-8:15 pm STARTING JUNE 26TH , Thursday Evening: 4:45pm -8:15pm pm, (Youth Night Program) CONCERT EVENINGS AT THE DURHAM FAIR GROUNDS 5:30PM-8:30PM JULY,19, 26, AUGUST 2, 9, 16. YOUTH NIGHT NOT HELD AT STRONG ON THESE EVENINGS

Starting date: Monday, June 26, 2018

Salary: Minimum Wage with the exclusion of Program Directors.

Job Description

Staff members will be working with children ages 4 -15. They will be assigned a group of children for the summer. Staff members will be responsible for signing in their group of children in the morning, and it is the parents' responsibility to sign them out upon pick up. Responsibilities will be to take care of and supervise their group of children while having them engage in fun activities. Some examples of these activities are: tennis, volleyball, arts & crafts, nature day, story day, bug day, pirate day, Halloween day, and sports day.

Staff members will be asked to participate in programs as well as the children. We ask that all staff dress the part. An example of this would be dressing up for Halloween or bringing in a musical instrument for music day. Energy and participation creates FUN!

As a staff leader you will also be involved in working with our Jr. Counselor program. This program is for students going into grade 9 - 10. They will be assisting staff leaders with their group of young children in activities.

Our night Youth Program will have students from grades 5-8. Staff members will be supervising activities such as basketball, volleyball, four square and special events. All staff members are required to be certified in first aid and CPR; training will be provided. **This is a seven week program, vacation time not recommended.**

Applications must be handed into the Recreation Office No later than May 31st 2018

Interviews will take place in the month of June 2018, pending job openings.

Recreation Office 860-343-6720

DURHAM RECREATON COMMITTEE PO BOX 428 DURHAM CT 06422