

DURHAM PUBLIC LIBRARY  
MINUTES OF BOARD OF TRUSTEES MEETING  
September 9, 2008

The meeting was called to order at 7:35 PM. Present were Valerie Kilmartin, Jane Eriksen, Lynn Johnson, Bob Booz, Mark McLaughlin, Rosemarie Naples, Anne Mueller, and Lynn Stanwood. Mary Ryan and David Turley were absent from the meeting so they could paint in the former media room.

**I. Public Communications / Comments** – Coginchaug Valley Education Foundation sent a letter requesting support for a Spelling Bee. No action was taken. Jane reported that the ACLB meeting will be on October 31<sup>st</sup> at Water's Edge, the cost is \$50.00.

**II. Minutes** - Minutes of the August 12, 2008 meeting were distributed and read. Bob Booz moved that the minutes be accepted. Lynn Johnson seconded. The motion passed unanimously.

**III. Treasurers' Reports**

**A. Treasurer's Report** – no formal report. Anne Mueller informed the Board that she had sent a report to the town auditor.

**B. Director's Report** – Valerie Kilmartin presented the Director's written Financial Report for August 2008.

**IV. Librarian's Report** – Valerie Kilmartin presented the written August 2008 Library Director's Report. The written August 2008 Children's Librarian's Report was distributed to the Board. Valerie reported on the Statewide ILS/Open Source Committee on which she serves.. She received a positive report regarding young adult involvement at the library.

**V. Committee Reports** –

**A. PALS** – Jane Eriksen reported that PALS worked on its budget, elected officers, and held its annual cocktail party. The next event will be Taste of Durham.

**B. Building & Maintenance Committee – Landscape Plan** – Lynn Stanwood is to let the Garden Club know that they can start on the central area, and the garden around the rock, the round garden is being taken care of others. There was a discussion of the need to replace damaged windows this year. The library will host the annual Scarecrow Contest which this year will support a library project. The Board supports the library hosting the contest.

**VI. Old Business**

**A. Progress of Reorganization Plan** – Jane discussed the painting project and what has been completed. The carpet manufacturer's representative needs to examine the new hallway carpet striations. The Board would like the carpet replaced if steaming does not work to correct the problem.

**B. Schedule for Completion** – Wednesday and Saturday the painting will be completed. Carpeting will be installed in the old media soon-to-be new computer / YA room on the 19<sup>th</sup>. On the 20<sup>th</sup> the shelves will be placed and room content moved in place.

**VII. New Business** –

**A. Art Collection** – The library has its own art collection. Due to the reorganization of the library several walls are now available to display art work. The town wants a valuation of the art collection. The library will pay for the appraisal and look at insurance requirements for these library assets.

**B. Nominating Committee** – Lynn Stanwood will serve as the nominating committee.

**C. Ceremony** – Valerie and Jane will set a date for a dedication ceremony after completion of the work.

The Board's next meeting will take place on October 14, 2008 at 7:30 PM.

The meeting adjourned at 9:12 PM.

Respectfully submitted,

*Lynn Johnson, Acting Recording Secretary*

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| REC'D : October 15, 2008 at 9:09 am<br>Office of the Town Clerk |
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