

DURHAM PUBLIC LIBRARY
MINUTES OF BOARD OF TRUSTEES SPECIAL MEETING
August 12, 2008

The meeting was called to order at 7:45 PM. Present were Valerie Kilmartin, Jane Eriksen, Lynn Johnson, Mary Ryan, David Turley, Bob Booz, Mark McLaughlin. Rosemarie Naples, Anne Mueller, and Lynn Stanwood were absent.

I. Public Communications / Comments – None

II. Minutes - Minutes of the July 8, 2008 meeting were distributed and read. Dave Turley moved that the minutes be accepted with corrections to the gardens' and a committee's names. Lynn Johnson seconded. The motion passed unanimously.

III. Treasurers' Reports

A. Treasurer's Report – none

B. Director's Report – Valerie Kilmartin presented the Director's written Financial Report for July 2008.

IV. Librarian's Report – A written July 2008 Library Director's Report prepared by Valerie Kilmartin was presented to the Board. The written and Children's Librarian's Report was distributed to the Board.

V. Committee Reports –

A. PALS – Jane reminded the Board that the PALS annual cocktail party will be Friday, August 22, 2008 at 5:30 PM.

B. Building & Maintenance Committee – The current reference room removable wall shelves are temporarily in storage and the middle bookcases were taken by the Norfolk Library. Valerie and Jane selected replacement carpet for the current reference room. Board members have volunteered to paint the reference room. Jane will purchase the paint and supplies and the group will meet on Sunday, August 17, 2008 at 10:00 AM.

VI. Old Business

A. Collection Development Policy – The Board discussed the draft revised Collection Development Policy and recommended changes. Valerie will have the revised version, incorporating changes, available at the next meeting when it will be voted upon.

B. Progress of Reorganization Plan – The reference room section was discussed under Building & Maintenance Committee reports. The project is moving along. Valerie is still seeking donations towards the remaining costs not covered by the town and PALS from the Lions and Exchange Club. The Peach Pit Foundation has indicated it will contribute but did not specify the amount.

VII. New Business – The Board reviewed the Durham Public Library Annual Report for July 2007-July 2008 and complimented Valerie for preparing an excellent and thorough report. The Board recommended that the children's and young adult annual reports not be included with the published library annual report in the town's annual report, but rather posted on the library's new website www.durhamlibrary.org.

The Board's next meeting will take place on September 9, 2008 at 7:30 PM.

The meeting adjourned at 9:15 PM.

Respectfully submitted,

Mary B. Ryan, Recording Secretary

RECEIVED: 9-10-08
Kim Garvis, Town Clerk
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