

DURHAM PUBLIC LIBRARY  
MINUTES OF BOARD OF TRUSTEES SPECIAL MEETING  
December 9, 2008

The meeting was called to order at 7:40 PM. Present were Valerie Kilmartin, Jane Eriksen, Mary Ryan, Lynn Johnson, Mark McLaughlin, Anne Mueller, Rosemarie Naples, Bob Booz, and David Turley. Lynn Stanwood was absent from the meeting.

**I. Public Communications / Comments** – none

**II. Minutes** - Minutes of the November 18, 2008 meeting were distributed and read. Lynn Johnson moved that the minutes be accepted. Anne Mueller seconded. The motion passed unanimously.

**III. Old Business**

**A. 2008-2009 Budget** – The Board reviewed its previous \$1500.00 2008-2009 budget reduction. The Board discussed the increasing community usage of the library, the anticipated shortfalls in the electricity budget, and concluded that no further reductions could be made in the current budget. If there is any surplus in June it will be remitted to the town.

**B. Other** – none.

**IV. New Business** –

**A. 2009-2010 Budget** – Valerie Kilmartin presented the proposed 2009-2010 budget which the Board reviewed. Department number 5004, Library Books and Media, as proposed is the same as it has been for the past four years despite increasing materials costs, so in effect it is a budget reduction. The Board discussed several items under Department number 5003, Library Buildings & Grounds, for which the Board believes Finance Director Maryjane Malavesi should be seeking consolidation of service contracts, i.e., elevator and electricity. The Board agreed with the proposed grounds maintenance reduction conditioned upon the town crew performing lawn mowing permitting cancellation of that contract. In presenting Department number 5001, Library Wages, Valerie Kilmartin noted that due to lack of a union contract no wage increases were included for staff. Valerie requested that her salary not be increased because her staff would not be receiving an increase until a contract is approved and she did not want the Library Books and Media budget reduced. Bob Booz moved that the Board go into Executive Session to discuss personnel issues. Dave Turley seconded. The motion passed unanimously. The Board went into Executive Session at 9:05 PM. The Board came out of Executive Session at 9:11 PM. Bob Booz moved to affirm the 2009-2010 budget as presented. Lynn Johnson seconded. The motion passed unanimously.

**B. Other** – none..

The Board's next meeting will take place on January 13, 2009 at 7:30 PM.  
The meeting adjourned at 9:14 PM.

Respectfully submitted,

*Mary B. Ryan*

Recording Secretary