

Durham Middlefield Interlocal Agreement Advisory Board

P.O. Box 38
Durham, Connecticut 06422

DRAFT Minutes

July 18, 2008
Durham Public Library

Present: Dom DelVecchio, Lintz, Ron Capozzi, Peter Neidhardt, Jim Gibbons, Tom Russell, Bob Matuszkiewicz

Equipment report: The Tub Grinder is working fine, but the water pump on the loader needs replacing. The compactor has had its quarterly cleaning and sanitizing. The trucks are OK.

The Durham Women's Club booth container has been moved within the fair grounds. The tipping fees for their disposal have been paid for. The town of Middlefield has filled in the holes on site with hot patch – gratis.

There was a DEP visit to look at the site / work plan which was 80% complete. They point out that we needed a storm drainage permit (SWPP) which we are 13 years behind in getting. Backtin & Benjamin Engineering will be making these permits out for the 5 catch basins. A notice of violation (NOV) was not given.

There was a discussion on ways to reduce phone expenses, which currently run about \$2500 per year. On the income side residents were not being kept current with stickers we discussed how to fix the process so collecting fees for stickers were more uniform. Ideas range from hiring (part-timers) / getting volunteers to track up to date stickers at the guard house to seeing if Smart pass technology would work.

On the staff side of business, we need to find a replacement for Ellen's duties (record keeping / administration). Patty is taking on Ellen's financial duties. Ellen has out-sourced on site signage.

Peter Neidhardt was voted in as a member of the committee.

The parking of school buses was discussed, comparing the scope of what was asked of us in committee versus what the Town Times reported. Concern about scope creep and its effect on site planning was noted.

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Kim Garvis, Town Clerk	
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There was some concern about the impact of CRRA's desire of a single stream would have on our operations.

Ron Capozzi offered to look into the recycling fluorescent bulbs.

Tommy motioned to adjourn meeting and Ron seconded it by 8 PM.